## RECORD OF PROCEEDINGS

# Regular Meeting February 26, 2018

The Shelby City Schools, Board of Education met in regular session on Monday February 26, 2018 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.

- 1. The following board members were present; Lorie White, Mark Fisher, Lynn Friebel, Randy Broderick and Scott Rose. Administrative personnel present included Tim Tarvin, Superintendent, Paul Walker, Assistant Superintendent and Elizabeth Anatra, Treasurer.
- 2. Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.
  - 2.1 Visitors were recognized.
    - 2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. There were no requests to speak.
  - 2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. Steve McLaughlin of 13 Norman Drive, Shelby Ohio was recognized. He spoke in favor of giving consideration to selective arming of staff members as a safety measure for the district.
  - 2.2 Additions or corrections to the agenda were requested. Mr. Tarvin noted addition of items 6.3 & 6.4 and a change to item 6.6.

### 3. Approve Minutes and Financial Reports

#### 13-18

A motion was made by Mr. Rose and seconded by Mr. Fisher to approve the Treasurer's recommendations for the following items:

- 3.1. Approving the minutes of the regular & organizational meetings on January 8, 2018 and the Special Meetings on January 15 and January 18, 2018.
- 3.2. Approving Financial Reports for January 2018
- 3.3. Donations and grants, accepting with thanks the following:
  - \$1,000 donation from Mrs. Sonie Snow to Dowds Elementary School
  - \$250 donation from OhioHealth to Shelby City Schools Safety Town Program
  - Donation of scrap board and router bits from Cooper Enterprises valued at \$1,700; Steve Clark, Staff Coordinator

Vote Yes; Mrs. Friebel, Mr. Fisher, Mr. Rose, Mr. Broderick and Mrs. White.

# 4. Financial Information

## 5. Superintendent's Report

- 5.1 The Student Council Presentation was given by Derek Hess. He discussed auditions for the talent show and fundraisers at the High School, noting that popcorn sales have been successful again this year.
  5.2 Mr. Tarvin discussed the Mid year bullying Report. He noted that while the number of incidents is
- 5.2 Mr. Tarvin discussed the Mid year bullying Report. He noted that while the number of incidents very similar to last year the distribution has changed somewhat.
- 5.3 Mr. Tarvin reviewed a presentation on the school facilities project as represented on the May 2018 ballot. He reviewed the plans for district facilities including the need for changes to the current Middle School building and upgrades to athletic facilities.

# 6. Personnel

### 14-18

Accept Resignations: S. Kooken R. Hostetler A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent's recommendations for the following items:

- 6.1. Accepting the resignation for retirement purposes of Susan Kooken, Aide, effective June 1, 2018. Mrs. Kooken retiring with 33 years experience, all with Shelby City Schools.
- 6.2. Accepting the resignation for retirement purposes of Richard Hostetler, Food Service Director, effective June 1, 2018. Mr. Hostetler is retiring with 42 years experience, 33 years with Shelby City

Approve Minutes: January 8, 2018, January 15, 2018 and January 18, 2018

Approve Financial Reports

Accept Donations

Substitutes

## RECORD OF PROCEEDINGS

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Motion 14-18 Continued Accept Schools. Resignation: 6.3. Accepting the resignation of Ben Hyun, teacher, effective May 1, 2018 B. Hyun 6.4. Accepting the settlement agreement between Shelby City Schools and Ben Hyun 6.5. Employing the following classified staff member effective January 29, 2018: Employ: C. Clawson 6.5.1. Carla Clawson, Sweeper (HS Aux Gym/Fieldhouse/Bus Garage/Track RR), 186 day position, 3 hours per day, 0 experience, effective February 1, 2018. Salary according to schedule. Adjust Hours: 6.6. Adjusting the hours for Deanna Ratliff, Cashier/Cook at Sacred Heart from 3.5 to 4 hours per day D. Ratliff effective February 1, 2018, 186 day position, 8 years experience, salary according to schedule. Approve Sub Bus 6.7. Approving Dan Miller as a substitute bus driver for a regular bus route at a rate of \$21.33 per hour Driver: 6.8. Employing Grace Randall as summer 2018 technology support at a rate of \$9.00 per hour, 20 hours D. Miller per week. 6.9. Granting salary step increases due to increased training to the following certified staff member, Grant Salary Step effective the second semester of the 2017-2018 school year: Increases 6.9.1. Justin Schroeder, changing from MA to MA+15 6.10. Extending the following supplemental contracts for the 2017-2018 school year: Extend Supplemental Name Supplemental Contact Index Contracts Steve Clark Asst. Varsity Girls Track Coach .07 14 Nathan Craig Reserve Boys Baseball Coach .06 3 7<sup>th</sup>/8<sup>th</sup> Boys Head Track Coach Ed Ingle .05 16 Asst. Girls Varsity Track Coach Patience Lewis .07 7 Nina Vuillemot Head 7<sup>th</sup>/8<sup>th</sup> Gr. Girls Track Coach .05 1 Mike WalterAsst. Boys 7<sup>th</sup>/8<sup>th</sup> Track Coach .04 12 Var. Boys Head Track Coach Chris Zuercher 16 Pending completion of requirements and formation of a team 6.11. Adopting the following resolution: WHEREAS, this Board has posted the positions of: Asst. Varsity Boys Track Coach Asst. 7<sup>th</sup>/8<sup>th</sup> Girls Track Coach Asst. Varsity Boys Baseball Coach as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for these positions, and WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2017-2018 school year as: Name Position Index Exp. Asst. Var. Boys Track Coach Eric Finn 3 .07 Danielle Hoffman Asst. 7<sup>th</sup>/8<sup>th</sup> Girls Track Coach .04 1 Jeff Payne Asst. Var. Boys Baseball Coach .06 11 THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements and formation of a team 6.12. Adopting the volunteers for athletic events & other school activities as needed for the 2017-2018 Approve Volunteers for school year: Athletic Events & 6.12.1. Morgan Studd Other School 6.12.2. Whitney Collins Activities 6.12.3. Cohen Lewis 6.12.4. AJ Howard 6.12.5. Shelly Kurtzman 6.12.6. Andy Knapp Pending FBI/BCI background check where applicable. 6.13. Adding the following names to the substitute/tutor lists for the 2017-2018 school year: Approve

<u>Certified Substitute/Tutor List:</u>
Jennifer Grove, Elementary 1-8
Rudolph Studd, Elementary 1-8

# RECORD OF PROCEEDINGS

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Motion 14-16 Continued

MOESC List Updated February 22, 2018

#### Classified List:

Lisa Holland, Secretary, Aide without Permit and Custodian

6.14. Accepting the services of school volunteers for the 2017-2018 school year Vote Yes; Mr. Fisher, Mrs. Friebel, Mr. Rose, Mr. Broderick and Mrs. White

- 7. Routine:
- 8. Old Business:
- 9. New Business:

#### 15-18

A motion was made by Mrs. Friebel and seconded by Mr. Rose to approve the Superintendent's recommendations for the following items:

- 9.1. Review school calendar options for the 2019-2020 school year
- 9.2. Renew Dental insurance with CoreSource. One year agreement at \$90.81 with no premium holiday. This represents an 8% increase.
- 9.3 Approve Flood Coverage:
  - Bus Garage; \$500,000 building and \$500,000 contents with a \$1,250 deductible, premium \$3,323; no increase from the previous year for an additional \$50,000 coverage of buildings and contents.
  - Stadium Restroom; \$105,500 building with a \$2,000 deductible, premium \$1,459; a 10% increase
  - Stadium South Concession Stand; \$57,600 Building and \$10,000 contents with a \$2,000 deductible, premium \$1892; a 20% increase.
  - Stadium North Concession Stand; \$77,900 Building and \$9,000 contents with a \$2,000 deductible, premium \$1,867; a 20% increase

9.4. Accept Bus Bid from Cardinal for two new 72 passenger busses at a base cost of \$84,470 each. The package includes stainless steel side exhaust at \$55 each and trade in of two old busses for an estimated discount of \$4,000 total.

9.5. Approve Sr. High Course Descriptions for the 2018-2019 school year, fees may be subject to change pending analysis of the current year's results.

Vote Yes; Mr. Rose, Mrs. Friebel, Mr. Fisher, Mr. Broderick and Mrs. White

# Accept Bus Bid from Cardinal

Renew Dental

Approve Flood

Insurance

Coverage

Approve Sr. High Course Descriptions

# 10. Other Non-Agenda Items:

# 11. Executive Session:

A motion was made by Mr. Rose at 7:46 pm and seconded by Mrs. Friebel to move into executive session To discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing.

Vote Yes; Mrs. White, Mr. Rose, Mr. Fisher, Mr. Broderick and Mrs. Friebel

A motion was made by Mrs. Friebel at 8:45p.m. and seconded by Mr. Rose to adjourn the executive session.

Vote Yes; Mrs. White, Mr. Rose, Mrs. Friebel, Mr. Broderick and Mr. Fisher

# 12. Adjourn:

A motion was made at 8:45 p.m. by Mrs. Friebel and seconded by Mr. Rose to adjourn the meeting. Vote Yes; Mr. Fisher, Mr. Rose, Mrs. Friebel, Mr. Broderick and Mrs. White

Lorie White, Board President	Elizabeth Anatra, Treasurer