

**POSTING OF
CLASSIFIED OPENINGS
FOR SHELBY CITY SCHOOLS
July 10, 2018**

Intervention Aide – Auburn Elementary School

This position is for the **2018-2019** school year

186 day position (includes six paid holidays)

5.5 hours per day

Two years of college, Associates Degree, or passing of the Para Pro Assessment required for being highly qualified

Salary Range - \$13.29 - \$16.94

Job Description Attached

If you are interested in applying for the above position for the **2018-2019** school year, please reply to jobs@staff.shelbyk12.org, Attn: Mrs. Kelly Kuhn, Auburn Elementary School Principal, by the end of the day on Monday, July 16, 2018.

(Job Description Attached)

Special Education Attendant/Aide

Qualifications

1. (A) completed at least 2 years of study at an institution of higher learning; (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal State or local academic assessment – previous training may be preferable to meet the needs of individual students as specified within the IEP
2. Training in crisis management/behavior management preferred
3. Eligible for educational aide certification
4. Ability to maintain confidentiality
5. Must be physically able to provide services as specified within the IEP

Responsibilities

1. Assist teacher(s) and provide for educational, physical and medical-related care of the handicapped student. Duties may include, but are not limited to, the following:
 - a. follows requirements of the IEP
 - b. follows school procedures
 - c. follows IEP and/or school procedures for crisis management
 - d. promotes safety of the student
 - e. promotes independence in school work, in personal needs, and in working within the school environment
 - f. provides input to teacher(s) regarding communications with parents and student
 - g. monitors seizure activity and provides post-seizure care
 - h. administers prescribed medications when authorized by building administrator
 - i. maintains accurate records as directed by teacher(s) or administrators
 - j. other duties as prescribed by teacher(s), special education coordinator and/or administrators

Time Requirements

As per student IEP

Evaluation

Yearly by building administrator with input from teachers and Coordinator of Special Education