

RECORD OF PROCEEDINGS
Regular Meeting
July 18, 2016

<p>The Shelby City Schools, Board of Education met in regular session on Monday June 28, 2016 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.</p> <p>1.1 The meeting opened with the Pledge of Allegiance to the Flag.</p> <p>1.2 The following board members were present; Lorie White, Lynn Friebel, Mark Fisher, Scott Rose and Randy Terman. Administrative personnel present included Tim Tarvin, Superintendent; Paul Walker, Assistant Superintendent and Elizabeth Anatra, Treasurer.</p> <p>1.3 Members recited the Shelby City School Vision Statement.</p> <p>2. <u>Public Concerns/Acceptance of Agenda</u></p> <p>2.1. Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.</p> <p>2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. Gary Blum of 2487 Horning Road, Crestline Ohio asked to speak regarding the emergency levy. Mrs. White recognized Mr. Blum. He stated that he is not in favor of the planned levy. As a retiree his feeling is that the district needs to stretch the available resources just as retirees do. Mr. Tarvin noted that the levy is a renewal and does not represent a tax increase.</p> <p>2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. There were no requests to speak.</p> <p>2.2 Additions or corrections to the agenda were requested. There were none.</p> <p>3. <u>Approve Minutes and Financial Reports:</u></p> <p style="text-align: center;">37-16</p> <p>A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Treasurer’s recommendations for the following items:</p> <p>3.1. Approving the minutes of the June 20, 2016 regular meeting.</p> <p>3.2. Approving financial reports for June 2016</p> <p>3.3. Donation and grants, accept with thanks the following:</p> <ul style="list-style-type: none"> • \$3000 donation from the Ohio State Eagles to Little Whippets Preschool. <p>Vote Yes; Mrs. Friebel, Mr. Terman, Mr. Rose, Mr. Fisher and Mrs. White</p> <p>4. <u>Superintendent’s Report:</u></p> <p>4.1. John Gies, High School Principal, reviewed the results of the first year of the drug testing process. The staff is pleased with the process, however some changes and clarifications to the policy are warranted as presented in item 6.5. Mr. Gies reviewed and discussed those changes.</p> <p>4.2. Mr. Walker reported on progress in purchase of computers. Individual computers are being provided at the High School and increasingly at the Middle School. Carts are provided to bring technology into Elementary classrooms.</p> <p>Mr. Walker also noted that report card data is being reviewed and should be available soon.</p> <p>5. <u>Personnel:</u></p> <p style="text-align: center;">38-16</p> <p>A motion was made by Mr. Rose seconded by Mr. Terman to approve the Superintendent’s recommendations for the following items:</p> <p>5.1. Accepting the resignation for retirement purposes of Sharon Barkdull, Highly Qualified Aide, effective August 1, 2016. Mrs. Barkdull is retiring with 15 years experience (all years at Shelby Schools).</p> <p>5.2. Accepting resignations from the following staff members:</p> <p>5.2.1. Mike Mahek, teacher, effective the end of the 2015-2016 school year.</p> <p>5.2.2. Kelly Hendrix, guidance counselor, effective July 7, 2016.</p> <p>5.3. Employing the following certified staff members on a one year contract effective the 2016-2017 school year, salary according to schedule:</p>	<p>Approve Minutes from June 20, 2016</p> <p>Approve Financial Reports</p> <p>Accept Donations</p> <p>Review Drug Testing Results</p> <p>Accept Resignations: S. Barkdull M. Mahek K. Hendrix</p>
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<p>Employ Certified: M. Rowlands R. Watts B. Weaver</p> <p>Adjusting Days Worked: C. Lifer</p> <p>Employ Classified: P. Kilgore A. Mahek E. Huffman J. Foltz</p> <p>Approve MOESC Service Agreement</p> <p>Approve Authorization of Employment Through MOESC: S. Mitchell N. Graves N. Studd T. Kehl</p> <p>Hire Through MOESC/Renhill: G. Orr B. Van Vliet P. Parrish M. West S. Thomas M. Little</p> <p>Hire S. Gilbert Through MOESC/Renhill</p> <p>Extend Supplemental Contracts</p>	<p><i>Motion 38-16 Continued</i></p> <p>5.3.1. Mindy Rowlands, Math/Social Studies Teacher, 150 Hours, Step 5; Shelby Middle School</p> <p>5.3.2. Ruth Watts, Math Teacher, 150 hours, Step 9; Shelby High School</p> <p>5.3.3. Bobbi Weaver, Guidance Counselor, MA + 15, Step 20; Shelby High School Pending verification of credentials and FBI/BCI check where applicable.</p> <p>5.4. Adjusting the days worked for Christine Lifer, Title I teacher from five to four days per week (150 days) for the 2016-2017 school year, MA + 30, Step 14; Shelby Middle School, salary according to schedule</p> <p>5.5. Employing the following classified staff members effective the 2016-2017 school year, salary according to schedule:</p> <p>5.5.1. Paula Kilgore, Highly Qualified Aide, Preschool, 7 hours per day, 4 days per week, Step 3, 150 day position</p> <p>5.5.2. Angela Mahek, Highly Qualified Aide, Auburn Elementary, 5 hours per day, Step 2, 186 day position</p> <p>5.5.3. Ellen Huffman, Highly Qualified Aide, Middle School, 5 hours per day, Step 4, 186 day position</p> <p>5.5.4. Jessica Foltz, Highly Qualified Aide, Dowds Elementary, 6.5 hours per day, Step 1, 186 day position Pending certification as a highly qualified aide and FBI/BCI check where applicable.</p> <p>5.6. Approve the MOESC Service Agreement including authorization of employment of the following through independent agreement with MOESC pending proper certification, credentials and FBI/BCI check where applicable:</p> <p>5.6.1. Sheri Mitchell, Special Education / Preschool Coordinator</p> <p>5.6.2. Natalie Graves, School Psychologist</p> <p>5.6.3. Nichole Studd, SOAR Program Coordinator</p> <p>5.6.4. Tricia Kehl, Talented and Gifted Coordinator</p> <p>5.7. Hire through MOESC/Renhill using Auxiliary Service or Title I Funds as indicated. Pending verification of proper certification and credentials:</p> <p>For Sacred Heart:</p> <p>5.7.1. Gilbert Orr, Guidance Counselor \$22.35/hr for 2 hours/week during the school year</p> <p>5.7.2. Barbara Van Vliet, Enhancement Teacher \$23.50/hour 7 hours/day, (4 days/week) for the school year</p> <p>5.7.3. Paul Parrish, Enhancement Teacher \$23/hour for 5.5 hours/day for the school year</p> <p>5.7.4. Megan West, Title I Teacher \$23.50/hr for 4.5 hours/day</p> <p>For St Mary's:</p> <p>5.7.5. Stephen Thomas, Counselor; \$25/hour, 3 hours/day, one day per week for the school year</p> <p>5.7.6. Marie Little, Title I teacher; \$23/hour, 5.75 hrs/day for the school year</p> <p>5.8. Hire Sue Gilbert as accompanist/choir assistant at a rate of \$22.02/hour for up to 30 hours per week through MOESC/Renhill on behalf of Shelby City Schools. Pending verification of proper certification and credentials.</p> <p>5.9. Extending the following supplemental contracts for the 2016-2017 school year:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Supplemental</th> <th style="text-align: left;">Index</th> <th style="text-align: left;">Exp.</th> </tr> </thead> <tbody> <tr> <td>Scott Harvey,</td> <td>Transportation</td> <td></td> <td>\$12,000 per year Exhibit #5</td> </tr> <tr> <td colspan="4">Bobbi Weaver, Extended Service Guidance, 30 days</td> </tr> <tr> <td>Brett Thompson</td> <td>Asst. Varsity Football Coach</td> <td>.10</td> <td>4</td> </tr> <tr> <td>Paul Zehner</td> <td>Asst. 8th Grade Football Coach</td> <td>.04</td> <td>1</td> </tr> <tr> <td>Morgan Studd</td> <td>Reserve Girls Volleyball Coach</td> <td>.07</td> <td>0</td> </tr> <tr> <td>Jordan Nelson</td> <td>8th Grade Girls Volleyball Coach</td> <td>.05</td> <td>6</td> </tr> </tbody> </table> <p>THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements and pending formation of a team. Vote Yes; Mr. Fisher Mr. Terman, Mrs. Friebel, Mr. Rose, and Mrs. White</p> <p>6. Routine:</p> <p>6.1. The Legislative Liaison did not report</p>	Name	Supplemental	Index	Exp.	Scott Harvey,	Transportation		\$12,000 per year Exhibit #5	Bobbi Weaver, Extended Service Guidance, 30 days				Brett Thompson	Asst. Varsity Football Coach	.10	4	Paul Zehner	Asst. 8th Grade Football Coach	.04	1	Morgan Studd	Reserve Girls Volleyball Coach	.07	0	Jordan Nelson	8th Grade Girls Volleyball Coach	.05	6
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<p><i>Motion 39-16 Continued</i> recommendations for the following items:</p> <ul style="list-style-type: none"> 6.2. Adopt a resolution not to provide Middle School Career-Technical Programming (grades 7&8) for the 2016-2017 school year 6.3. Shelby City Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its schools. 6.4. Approving Auburn Elementary and Dowds Elementary student handbook for the 2016-2017 school year. 6.5. Approve changes to the SHS Extracurricular Code of Conduct <p>Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel, Mr. Rose, and Mrs. White</p>	<p>Approving Elementary Student Handbook</p>
<p>7. <u>Old Business:</u></p> <p style="text-align: center;">40-16</p> <p>A motion was made by Mr. Terman and seconded by Mr. Rose to approve the Superintendent’s recommendations for the following items:</p> <ul style="list-style-type: none"> 7.1. Approving a contract with Xtek Partners located in Dublin, Ohio to provide security cameras/system for Shelby Middle School (\$24,914), Dowds Elementary (\$19,093), Auburn Elementary (\$18,461), the Board Office / Preschool / SOAR (\$7,500) and a software update for Shelby High School (\$1,160) 7.2. Approving the Preschool Handbook 7.3. Approving the following policies: <ul style="list-style-type: none"> AFCA School Counselor Evaluation Policy DECA Adm of Federal Grant Funds DECA-R1 Grant Funds DECA-R2 Internal Controls DECA-R3 Cash Management of Grants DECA-R4 Cost Principles - Spending Federal Funds DECA-R5 Time and Effort Reporting <p>Vote Yes; Mr. Rose, Mr. Fisher, Mr. Terman, Mrs. Friebel and Mrs. White</p>	<p>Approving a Contract With Xtek Partners</p> <p>Approve Preschool Handbook</p> <p>Approve Policies: AFCA DECA DECA-R1 DECA-R2 DECA-R3 DECA-R4 DECA-R5</p>
<p>8. <u>New Business:</u></p> <ul style="list-style-type: none"> 8.1. Discussing the 8th Grade field trip to Washington D.C. May 17-20, 2017 8.2. Discussing the 6th Grade field trip to Camp Nuhop October 12-14, 2016 <p style="text-align: center;">41-16</p> <p>A motion was made by Mr. Rose and seconded by Mr. Friebel to approve the Superintendent’s recommendations for the following items:</p> <ul style="list-style-type: none"> 8.3. Recommending changing the substitute teacher pay to: \$85 for the first 30 paid days an individual substitute teaches in the district, and \$100 per day for any subsequent day that that same individual substitute teaches beyond 30 days in the Shelby City School district 8.4. Approving a banking agreement with Civista 8.5. Adopting a Resolution to proceed with November election for emergency levy 8.6. Approving the Nursing Services contract with Shelby Home & Public Health 8.7. Approving a contract with Angela Petro for Vision Rehab Services at \$90/hour through VIP Rehabilitation Services LLP. 8.8. Approve a contract with ABLE Behavioral Services for as needed for the 2016-17 School Year 8.9. Approving the Memorandum of Understanding on classified benefits for Preschool staff 8.10. Approving an agreement with Richland Newhope for Therapy Services for the 2016-2017 school year 8.11. Authorize the Superintendent to enter into a lease with Shelby Girls Softball for use of the facilities adjacent to Dowds school. Terms shall be as specified on previous leases. 8.12. Approve an agreement with Fisher Titus Medical Center for Extended School Year Rehab 	<p>Recommending Changing the Substitute Teacher Pay</p> <p>Adopt a Resolution to Proceed with November Election for Emergency Levy</p> <p>Approving a MOU on Classified Benefits for Preschool Staff</p>

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Motion 41-16 Continued

Services at a cost of \$22.55 per quarter hour
 Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher, Mr. Terman and Mrs. White

9. Other Non Agenda Items:

A date was set for a year end meeting on June 29, 2016 at 4:15pm to be held only if needed. Mrs. Anatra will advise the board if the meeting is to be held.

10. Executive Session:

A motion was made by Mr. Rose at 7:57 pm and seconded by Mr. Fisher to move into executive session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing.

Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel, Mr. Rose and Mrs. White

A motion was made by Mrs. Friebel at 8:26 pm and seconded by Mr. Fisher to adjourn the executive session.

Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel, Mr. Rose and Mrs. White

11. Adjournment:

A motion to adjourn the meeting was made by Mrs. Friebel at 8:26 p.m. and seconded by Mr. Fisher
 Vote Yes; Mr. Terman, Mr. Fisher, Mrs. Friebel, Mr. Rose and Mrs. White

 Lorie White, Board President

 Elizabeth Anatra, Treasurer