RECORD OF PROCEEDINGS

Regular Meeting July 24, 2017

The Shelby City Schools, Board of Education met in regular session on Monday July 24, 2017 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.

- 1. The following board members were present; Lorie White, Randy Terman, Mark Fisher, Lynn Friebel and Scott Rose. Administrative personnel present included Tim Tarvin, Superintendent and Elizabeth Anatra, Treasurer.
- 2. Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.
 - 2.1 Visitors were recognized.
 - 2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. There were no requests to speak.
 - 2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. There were no requests to speak.
- 2.2 Additions or corrections to the agenda were requested. There were none.

3. OSBA Milestone Service Certificate Presentation for Lorie White

Ohio School Boards Association Regional Manager Kim Miller-Smith presented Board President Lorie White with a Ten Year Milestone Service Award in honor of her work as a board member. Mrs. White thanked OSBA and the district for the opportunity to serve. Mr. Tarvin and the other members of the board and administration present thanked Mrs. White for her efforts over the past ten years.

OSBA Milestone Service Certificate Presentation to Lorie White

Approve Minutes:

June 26, 2017

July 6, 2017

4. Approve Minutes and Financial Reports

44-17

A motion was made by Mrs. Friebel and seconded by Mr. Fisher to approve the Treasurer's recommendations for the following items:

- 4.1 Approving the minutes of regular meeting on June 26, 2017; and special meeting on July 6, 2017
- 4.2 Approving financial reports for June 2017
- 4.3 Donation and grants, accept with thanks the following:4.3.1 Donation of 70 large river rocks from Stone Creations for a Dowds school project.Vote Yes; Mrs. Friebel, Mr. Terman, Mr. Rose, Mr. Fisher and Mrs. White.

Approve June 2017 Financial Reports

Accept Donations

5. Superintendent's Report

5.1 Mr. Tarvin introduced the topic of drug testing. He noted that fifty-three percent of the High School student body had participated in drug testing at some point during the past year, with testing numbers and dates varying from month to month. The cost of testing for the 2016-17 school year was \$3285.

5.2 John Gies, Shelby Senior High School Principal, reviewed the Extracurricular Handbooks. He noted that the goal of the handbooks, drug testing and the extracurricular program in general is to help students make good decisions.

Drug Testing Update

Review Extracurricular Handbooks

6. Personnel

45-17

A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent's recommendations for the following items:

Accept Resignation: A. Galley

- 6.1 Accepting the resignation of Adam Galley, Teacher, effective July 6, 2017.
- 6.2 Adjusting the contract days for Richard Hostetler, Food Service Director, from 215 to 207 days per year
- 6.3 Adjusting the hours worked for Kenda Cornette, Aide, Dowds Elementary School from 6 to 6.5 hours per day, 3 years experience, 186 day position. Salary according to schedule.

Adjust Contract Days: R. Hostetler

Adjust Hours: K. Cornette

RECORD OF PROCEEDINGS

Regular Meeting July 24, 2017

Adjust Position/Hours: D. Ratliff T. Cox

Approve MOU: T. Cox D. Paulo

Authorize **Employment** Through MOESC: E Howarth

Approve Newhope Contract: R Sherman

Authorize K. Papay Substitute

Extend Supplemental Contract

Motion 45-17 Continued

- 6.4 Adjusting position and hours worked for Deanna Ratliff, from 4 hour per day Cashier/Cook at Middle School to 3.5 hour per day Cashier/Cook at Sacred Heart. 186 day position, 8 years experience. Salary according to schedule.
- 6.5 Adjusting the days, hours and position worked for Tawny Cox, from 5.5 hour per day, 186 day per year Aide at SHS to Library Media Specialist/Tech, 206 days per year, 7.5 hours per day at SHS. Salary according to schedule.
- 6.6 Approving a Memorandum of Understanding for Tawny Cox who moved from an educational aide position at SHS to a Library Media Specialist/Tech as SHS, it is agreed that Mrs. Cox will be placed on the same step on the Secretary/administrative assistant salary schedule that she would have been placed on the educational aide salary schedule, effective August 1, 2017.
- 6.7 Approving a Memorandum of Understanding for Dee Dee Paulo who moved from an educational aide position at Auburn Elementary to the Administrative Assistant position at Dowds Elementary, it is agreed that Mrs. Paulo will be placed on the same step on the secretary/administrative assistant salary schedule that she would have been placed on the educational aide salary schedule, effective August 1, 2017.
- 6.8 Authorize employment pending proper certification and credentials:
 - 6.8.1. Through independent service agreement with MOESC:
 - 6.8.1.1. Erin Howarth, Psychology Assistant; up to 184 5.5 hour days at \$22.68 per hour.
- 6.9 Approve a contract with Richland Newhope for Preschool teacher, Ronda Sherman
- 6.10 Designate Derrin Roberts for the stipend for on-call snow removal duties in the annual amount of \$500
- 6.11 Authorize Ken Papay as a substitute in the Treasurer's office at an hourly rate of \$15.83 to cover an extended sick leave. Days spent in the treasurer's office are to be included in count of classroom sub days for the school year.
- 6.12 Adopting the following resolution:

WHEREAS, this Board has posted the position of:

Reserve Cheer Coach - Fall

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and

WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2017-2018 school year as:

Supplemental Index Exp. Reserve Cheer Coach – Fall Michelle Byus 03 13

THEREFORE, BE IT RESOLVED THAT: the above individual will be employed pending completion of requirements and pending formation of a team.

Vote Yes; Mr. Terman, Mrs. Friebel, Mr. Rose, Mr. Fisher and Mrs. White

7. Routine:

7.1 The Legislative Liaison did not report.

46-17

A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent's recommendation for the following items:

- 7.2 Adopt a resolution not to provide Middle School Career-Technical Programming (grades 7&8) for the 2017-2018 school year
- 7.3 Adopting the fee structures for the 2017-2018 school year:

Grades K-4 \$30.00 Grades 5-8 \$40.00 Sr. High

Adopt 2017-2018 Fee Structures

RECORD OF PROCEEDINGS

Regular Meeting July 24, 2017

Motion 46-17 Continued

- 7.4 Shelby City Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its schools.
- 7.5 Approving Auburn Elementary and Dowds Elementary student handbook for the 2017-2018 school year.

Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher, Mr. Terman and Mrs. White

Approve Elementary Student Handbook

Approve Policies

8. Old Business:

47-17

A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent's recommendations for the following item:

8.1 Approving the following policies:

DID Inventories

IGBJ Title I Programs

IGBL Parent and Family Involvement

IGBI English Learners

IGBB Programs for Students who are Gifted

Vote Yes; Mr. Terman, Mrs. Friebel, Mr. Rose, Mr. Fisher and Mrs. White.

Disucss 6th Grade

9. New Business:

9.1 Mr. Tarvin and Barbara Green, Shelby Middle School Principal discussed the planned 6th Grade field trip to Camp Nuhop on October 11 -1 3, 2017.

48-17

A motion was made by Mrs. Friebel and seconded by Mr. Rose to approve the Superintendent's recommendations for the following items:

- 9.2 Approve the SPARC Agreement of Services
- P.3 Resolution to proceed with PK-8 building for the November ballot
 Mr. Tarvin summarized the need and plans for the new PK-8 building noting the many
 advantages of a single campus design for the district. A brief presentation of the site plan
 was given. He emphasized that the final decision belongs to the community. The board
 is making every effort to present the community a reasonable alternative to resolve the
 issues with the elementary buildings and the stadium. He reviewed the site plans and the
 reasons for choosing the current proposal.
- 9.4 Lynn Friebel was appointed as delegate and Lorie White as alternate for the Capital Conference business meeting to be held on Monday, November 13, 2017.
- 9.5 Approving revisions to the Preschool Handbook
- 9.6 The Shelby City School District accepts an invitation and passes a resolution to join the Mid-Ohio Athletic Conference (MOAC) at the earliest, reasonable date effective upon withdraw from the Sandusky Bay Conference (SBC) and with the alignment of athletic schedules within the MOAC.

Mr. Tarvin and Mr. Gies explained that the SBC is aware of this action and will participate in working out transition scheduling.

Vote Yes; Mr. Rose, Mrs. Friebel, Mr. Fisher, Mr. Terman and Mrs. White

10. Other Non-Agenda Items: None

11. Executive Session: None

12. Adjourn:

A motion was made at 8:20 p.m. by Mr. Rose and seconded by Mr. Fisher to adjourn the meeting. Vote Yes; Mr. Terman, Mrs. White, Mr. Rose, Mrs. Friebel and Mr. Fisher

Lorie White, Board President Elizabeth Anatra, Treasurer

Camp Nuhop Field Trip

Approve SPARC Agreement

Resolution to Proceed with PK-8 Building for November Ballot

Approve Revisions to Preschool Handbook

Accept Invitation and to Join MOAC