## RECORD OF PROCEEDINGS

# Regular Meeting December 18, 2017

The Shelby City Schools, Board of Education met in regular session on Monday December 18, 2017 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.

- 1. The following board members were present; Lorie White, Mark Fisher, Lynn Friebel and Scott Rose. Administrative personnel present included Tim Tarvin, Superintendent, Paul Walker, Assistant Superintendent and Elizabeth Anatra, Treasurer.
- 2. Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.
  - 2.1 Visitors were recognized.
    - 2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. There were no requests to speak.
    - 2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. There were no requests to speak.
    - 2.2 Additions or corrections to the agenda were requested. There were none

## 3. Approve Minutes and Financial Reports

#### 70 - 17

A motion was made by Mr. Rose and seconded by Mr. Fisher to approve the Treasurer's recommendations for the following items:

- 3.1. Approving the minutes of the regular meeting on November 27 and the Special Meeting on November 16, 2017
- 3.2. Approving Financial Reports for November 2017

  Mrs. White and the board congratulated Mrs. Anatra on the audit that was recently completed with no findings or citations. Mrs. Anatra thanked the board and the staff, all of whom are key to clean audits.
- 3.3. Donations and grants, accepting with thanks the following:
  - 3.3.1. \$7500 donation from The Shelby Foundation for the VEX Robotics Package; Steve Clark Staff Coordinator

Vote Yes; Mrs. Friebel, Mr. Fisher, Mr. Rose and Mrs. White.

## 4. Superintendent's Report

- 4.1 The Student Council Presentation was given by Alex Cundiff and Bailey Walter. They discussed upcoming auditions for the talent show and fundraisers at the High School for needy families. Karaoke will be held at the High School on December 21<sup>st</sup> and popcorn will be sold at the boys basketball games.
- 4.2 Mr. Walker discussed the results of the Grade 3, English Language Arts testing, noting improvement from the previous years results.

Mr. Tarvin gave a brief update on the facilities survey, over 300 responses have been received to date.

## 5. Personnel

#### 71-17

A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent's recommendations for the following items:

- 5.1 Accepting the resignation for retirement purposes of Jean Stocks, Intervention Specialist effective June 1, 2018. Mrs. Stocks is retiring with 30 years experience, 20 years with Shelby City Schools.
- 5.2 Adjusting the hours and building for the following classified staff member, salary according to schedule:
- 5.2.1 Deb Addison, from Server, 2 hours per day at Dowds Elementary to Server, 3 hours per day at Shelby High School; 186 day position, 6 years experience. Effective 12/7/2017

Approve Minutes: November 16 and November 27, 2017

Approve Financial Reports

Accept Donations

Accept Resignation:
J. Stocks

Adjust Hours/Building: D. Addison

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	Motion 71-17 Continued		
Adjust Position: D. Grove	5.3 Adjusting the position worked for the following classified staff member, salary according to schedule:		
	5.3.1 Dennis Grove from Maintenance to Head of Maintenance, 10 years experience, 260 day		
	position, 8 hours per day, Step 10. Effective January 1, 2018.		
	5.4 Employing the following classified staff members effective the 2017-2018 school year, salary		
Employ:	according to schedule:		
S. Porch C. Clawson	5.4.1 Susan Porch, Assistant to the Treasurer Accounts Payable, 8 hours per day, 9 years experience		
C. Clawson	(Step 8) at an hourly rate of \$19.82/hour, 260 day position; to move to 10 years experience (Step 10) in July 2018. Effective December 27, 2017.		
	5.4.2 Carla Clawson, Server at Dowds Elementary School, 2 hours per day, 1 year experience, 186		
	day position, effective 12/7/2017.		
Approve Increase in	5.5 Approve an increase in hourly pay for Dave Downs, Football Field Painter from \$10.50 to \$10.75		
Hourly Pay:	per hour.		
D. Downs	5.6 Approve payments related to recent production of School of Rock (net amounts) of \$350 each to		
	Matt Dawson and Paul Dawson for accompanist services and \$250 to Cindy Swigart for		
	choreography services		
Extend Supplemental Contracts	5.7 Extending the following supplemental contract for the 2017-2018 school year:		
	Name Supplemental Contact Index Exp		
	Scott Gurney Asst. Varsity Girls Softball Coach .06 3		
	5.8 Adopting the following resolution:		
	WHEREAS, this Board has posted the position of:		
	Reserve Girls Softball Coach		
	as being available to certified employees of this district and no such employees who are satisfactory to		
	the Board have applied for this position, and		
	WHEREAS, this Board has advertised the position as being available to certified individuals not		
	employed by this district and no such individuals satisfactory to this Board have applied for the		
	position, non-certified individuals who are qualified in accordance with the rules of the State Department		
	of Education to direct, supervise or coach pupil activity programs are hereby employed on a		
	supplemental contract for the 2017-2018 school year as:		
	Name Supplemental Index Exp.		
	Doug Lewis Reserve Girls Softball Coach .06 22		
	THEREFORE, BE IT RESOLVED THAT: the above individual will be employed pending completion		
Accept Services of	of requirements and formation of a team.		
Volunteers	steers 5.9 Accepting the services of school volunteers for the 2017-2018 school year		
	Vote Yes; Mr. Fisher, Mrs. Friebel, Mr. Rose and Mrs. White		
	6. Routine:		
	6.1. The Legislative Liaison did not report.		
	7. Old Business:		
	72-17		
	A motion was made by Mr. Rose and seconded by Mr. Fisher to approve the Superintendent's		
	recommendations for the following items:		
Approve Band Trip to Orland, Florida	7.1 Approve the Band trip to Orlando FL, April 2-7, 2018		
опани, гюнца	Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher and Mrs. White		
	8. New Business:		
	73-17		

A motion was made by Mrs. Friebel and seconded by Mr. Rose to approve the Superintendent's

8.2. Approve a contract with ProLink Staffing for ODE Licensed Nursing Services 8.3. Approve a contract with OSBA for consulting services at a cost of \$2,000

8.1. Joining OSBA and approving a resolution to participate in the OSBA Legal Assistance Fund

recommendations for the following items:

Approve Contracts: ProLink Staffing OSBA

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### Motion 73-17 Continued

- 8.4. Approve a contract with Rockmill Financial Consulting, LLC. for financial & strategic planning purposes for \$32,500 per year
- 8.5. Approve Flood insurance coverage through Hartford for the Storage Shed at 39 1/2 Gamble \$2,000 deductible, premium \$422 and for the SE Ticket Booth at 39 1/2 Gamble \$2,000 deductible premium \$640

Vote Yes; Mr. Rose, Mrs. Friebel, Mr. Fisher and Mrs. White

### Approve Contract with Rockmill Financial

Approve Flood Insurance Coverage

### 9. Other Non-Agenda Items:

Board members were reminded of the January 8, 2018 board meeting. The Organizational meeting will begin at 5:45pm followed by the regular meeting at 6:00 pm. in the lecture hall.

## 10. Executive Session:

A motion was made by Mr. Rose at 7:25 pm and seconded by Mr. Fisher to move into executive session To discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing.

Vote Yes; Mrs. White, Mr. Rose, Mr. Fisher and Mrs. Friebel

A motion was made by Mrs. Friebel at 8:04p.m., and seconded by Mr. Rose to adjourn the executive session.

Vote Yes; Mrs. White, Mr. Rose, Mrs. Friebel and Mr. Fisher

### 11. Adjourn:

A motion was made at 8:05 p.m. by Mrs. Friebel and seconded by Mr. Rose to adjourn the meeting. Vote Yes; Mr. Fisher, Mr. Rose, Mrs. Friebel and Mrs. White

Lorie White, Board President	Elizabeth Anatra, Treasurer