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**SHELBY CITY SCHOOLS**

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**Office of the Superintendent of Schools**  
**BOARD OF EDUCATION MEETING**  
**Shelby Sr. High School**  
**1 Whippet Way, Lecture Hall**  
**Shelby, OH 44875**  
**February 26, 2018 ~ 7:00 P.M.**

**AGENDA**

**Board of Education**

Mrs. Lorie White, President  
Mr. Scott Rose, Vice President  
Mr. Randy Broderick  
Mr. Mark Fisher  
Mrs. Lynn Friebel

**Superintendent of Schools**

Mr. Tim Tarvin

**Treasurer**

Mrs. Elizabeth Anatra

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**1. Call Meeting to Order**

**Lorie White**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
  - where all students are **proud** to attend
  - where the staff is **proud** to work
  - where parents are **proud** to send their children
  - that the community is **proud** to support

**2. Public Concerns/Acceptance of Agenda**

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors
  - 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda.

### **3. Approve Minutes and Financial Reports**

***Elizabeth Anatra***

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

3.1. Approving the minutes of the regular & organizational meetings on January 8, 2018 and the special meetings on January 15 and January 18, 2018  
Exhibit #1

3.2. Approve Financial Reports for January 2018  
Exhibit #2

3.3. Donation and grants, accept with thanks the following:

- \$1,000 donation from Mrs. Sonie Snow to Dowds Elementary School
- \$250 donation from OhioHealth to Shelby City Schools Safety Town Program
- Donation of scrap board and router bits from Cooper Enterprises valued at \$1,700; Steve Clark, Staff Coordinator

Vote: Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mr. Fisher\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

### **4. Financial Information**

***Elizabeth Anatra***

### **5. Superintendent's Report**

***Tim Tarvin***

5.1. Student Council Presentation

*Derek Hess, Emma Lybarger, Izzy Shepherd and Hannah Tuttle*

5.2. Mid-Year Bullying Report Exhibit #3

5.3. Curriculum Update

*Paul Walker*

### **6. Personnel**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

- 6.1. Accepting the resignation for retirement purposes of Susan Kooken, Aide, effective June 1, 2018. Mrs. Kooken retiring with 33 years experience, all with Shelby City Schools.
- 6.2. Accepting the resignation for retirement purposes of Richard Hostetler, Food Service Director, effective June 1, 2018. Mr. Hostetler is retiring with 42 years experience, 33 years with Shelby City Schools.
- 6.3. Employing the following classified staff member effective January 29, 2018:
  - 6.3.1. Carla Clawson, Sweeper (HS Aux Gym/Fieldhouse/Bus Garage/Track RR), 186 day position, 3 hours per day, 0 experience. Salary according to schedule.
- 6.4. Adjusting the hours for Deanna Ratliff, Cashier/Cook at Sacred Heart from 3.5 to 4 hours per day, 186 day position, 8 years experience, salary according to schedule.
- 6.5. Approving Dan Miller as a substitute bus driver for a regular bus route at a rate of \$21.33 per hour
- 6.6. Employing Grace Randall as summer 2018 technology support at a rate of \$9.00 per hour, 20 hours per week.
- 6.7. Granting salary step increases due to increased training to the following certified staff member, effective the second semester of the 2017-2018 school year:
  - 6.7.1. Justin Schroeder, changing from MA to MA+15
- 6.8. Extending the following supplemental contracts for the 2017-2018 school year:

Name	Supplemental Contact	Index	Exp
Steve Clark	Asst. Varsity Girls Track Coach	.07	14
Nathan Craig	Reserve Boys Baseball Coach	.06	3
Ed Ingle	7 <sup>th</sup> /8 <sup>th</sup> Boys Head Track Coach	.05	16
Patience Lewis	Asst. Girls Varsity Track Coach	.07	7
Nina Vuillemot	Head 7 <sup>th</sup> /8 <sup>th</sup> Gr. Girls Track Coach	.05	1
Mike Walter	Asst. Boys 7 <sup>th</sup> /8 <sup>th</sup> Track Coach	.04	12
Chris Zuercher	Var. Boys Head Track Coach	.10	16
Pending completion of requirements and formation of a team			

6.9. Adopting the following resolution:

WHEREAS, this Board has posted the positions of:

- Asst. Varsity Boys Track Coach
- Asst. 7<sup>th</sup>/8<sup>th</sup> Girls Track Coach
- Asst. Varsity Boys Baseball Coach

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for these positions, and

WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2017-2018 school year as:

<u>Name</u>	<u>Position</u>	<u>Index</u>	<u>Exp.</u>
Eric Finn	Asst. Var. Boys Track Coach	.07	3
Danielle Hoffman	Asst. 7 <sup>th</sup> /8 <sup>th</sup> Girls Track Coach	.04	1
Jeff Payne	Asst. Var. Boys Baseball Coach	.06	11

THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements and formation of a team

6.10. Adopting the volunteers for athletic events & other school activities as needed for the 2017-2018 school year:

- 6.10.1. Morgan Studd
- 6.10.2. Whitney Collins
- 6.10.3. Cohen Lewis
- 6.10.4. AJ Howard
- 6.10.5. Shelly Kurtzman
- 6.10.6. Andy Knapp

Pending FBI/BCI background check where applicable.

6.11. Adding the following names to the substitute/tutor lists for the 2017-2018 school year:

Certified Substitute/Tutor List:

Jennifer Grove, Elementary 1-8  
Rudolph Studd, Elementary 1-8

MOESC List Updated February 22, 2018

Exhibit #4

Classified List:

Lisa Holland, Secretary, Aide without Permit and Custodian

6.12. Accepting the services of school volunteers for the 2017-2018 school year Exhibit #5

Vote: Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_, Mr. Fisher\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

**7. Routine**

**8. Old Business**

**9. New Business**

9.1. Review school calendar options for the 2019-2020 school year Exhibit #6

A motion by\_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

9.2. Renew Dental insurance with CoreSource. One year agreement at \$90.81 with no premium holiday. This represents an 8% increase.

9.3. Approve Flood Coverage:

- Bus Garage; \$500,000 building and \$500,000 contents with a \$1,250 deductible, premium \$3,323; no increase from the previous year for an additional \$50,000 coverage of buildings and contents.
- Stadium Restroom; \$105,500 building with a \$2,000 deductible, premium \$1,459; a 10% increase
- Stadium South Concession Stand; \$57,600 Building and \$10,000 contents with a \$2,000 deductible, premium \$1892; a 20% increase.
- Stadium North Concession Stand; \$77,900 Building and \$9,000 contents with a \$2,000 deductible, premium \$1,867; a 20% increase

9.4. Accept Bus Bid from Cardinal for two new 72 passenger busses at a base cost of \$84,470 each. The package includes stainless steel side exhaust at \$55 each and trade in of two old busses for an estimated discount of \$4,000 total.

9.5. Approve Sr. High Course Descriptions for the 2018-2019 school year, fees may be subject to change pending analysis of the current year's results. Exhibit #7

Vote: Mr. Fisher \_\_\_\_\_, Mr. Broderick \_\_\_\_\_,  
Mrs. Friebel \_\_\_\_\_, Mr. Rose \_\_\_\_\_,  
Mrs. White \_\_\_\_\_.

## 10. Other Non-Agenda Items

## 11. Executive Session

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing

- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

*Vote: Mr. Rose\_\_\_\_\_, Mr. Fisher\_\_\_\_\_,  
Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.*

A motion by \_\_\_\_\_, at \_\_\_\_\_p.m. and seconded by \_\_\_\_\_ to adjourn the executive meeting.

*Vote: Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mr. Fisher\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.*

**12. Adjourn**

A motion by \_\_\_\_\_, at \_\_\_\_\_p.m. and seconded by \_\_\_\_\_ to adjourn the meeting.

*Vote: Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_, Mr. Fisher\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.*