
SHELBY CITY SCHOOLS

**Office of the Superintendent of Schools
BOARD OF EDUCATION MEETING**

Dowds Elementary School

18 Seneca Drive

Shelby, OH 44875

March 26, 2018 ~ 7:00 P.M.

AGENDA

Board of Education

Mrs. Lorie White, President
Mr. Scott Rose, Vice President
Mr. Randy Broderick
Mr. Mark Fisher
Mrs. Lynn Friebel

Superintendent of Schools

Mr. Tim Tarvin

Treasurer

Mrs. Elizabeth Anatra

1. Call Meeting to Order

Lorie White

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
 - where all students are **proud** to attend
 - where the staff is **proud** to work
 - where parents are **proud** to send their children
 - that the community is **proud** to support

2. Public Concerns/Acceptance of Agenda

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

2.1. Recognize visitors

- 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda.

3. Approve Minutes and Financial Reports

Elizabeth Anatra

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

- 3.1. Approving the minutes of the January 29, 2018 special meeting and the February 26, 2018 regular meeting
Exhibit #1
- 3.2. Approve Financial Reports for February 2017
Exhibit #2
- 3.3. Accept Rate Resolution as provided by the Richland County Auditor
Exhibit #3
- 3.4. Donation and grants, accept with thanks the following:
 - \$1,500 donation from Walmart for Dowds School Classroom; Anne Finn Staff Coordinator

Vote: Mrs. Friebel_____, Mr. Rose_____,
Mr. Fisher_____, Mr. Broderick_____,
Mrs. White_____.

4. Financial Information

Elizabeth Anatra

5. Superintendent's Report

Tim Tarvin

- 5.1. Student Council Presentation
- 5.2. Curriculum Update

*Paul Walker
Eco Warriors and Mindy Rowlands, Advisor*

6. Personnel

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 6.1. Adjust the Assistant High School Principal's 210 day calendar to end May 31, 2018.
- 6.2. Accepting the resignation for retirement purposes of Kevin Calver, Assistant High School Principal, effective May 31, 2018.

- 6.3. Adjusting the hours, positions and buildings for the following classified staff members, salary according to schedule:
 - 6.3.1. Diana Miller, changing from 6.5 hour Cashier/Cook at SMS to 6 hour Head Cook at Dowds Elementary, Step 15, effective March 1, 2018
 - 6.3.2. Kim Haney changing from 4.5 hour Cashier/Cook at SHS to 6.5 hour Cashier/Cook at SHS, Step 15, effective March 1, 2018
 - 6.3.3. Deanna Ratliff, changing from 4 hour Cashier/Cook at Sacred Heart to 4 hour Cashier/Cook at SHS, Step 8, effective March 1, 2018
 - 6.3.4. Tina Carroll, changing from 3 hour Cashier/Cook at SMS to 4 hour Cashier/Cook at Sacred Heart, Step 6, effective March 1, 2018
 - 6.3.5. Sally Young, changing from 3 hour Server at SMS to 3 hour Cashier/Cook at SMS, Step 6, effective March 5, 2018
 - 6.3.6. Jessica Albert, changing from 2.5 to 3 hour Server at SMS, Step 2, effective March 5, 2018
 - 6.3.7. Employing the following classified staff member effective March 5, 2018:
 - 6.3.7.1. Sharon Gunder, Server at SMS, 2.5 hours per day, Step 7, salary according to schedule. Effective March 5, 2018.
- 6.4. Employing the following certified staff members effective the 2018-2019 school year:
 - 6.4.1.1. Jessica Huggins, Intervention Specialist at Shelby Middle School, MA, 4 years experience.
 - 6.4.1.2. Lindsey Sutt, Intervention Specialist at Auburn Elementary School, BA, 1 year experience
Pending FBI/BCI background check and verification of credentials where applicable
- 6.5. Adding the following names to the substitute/tutor lists for the 2017-2018 school year:
 - Certified Substitute/Tutor List:
Donna Strout, General Education
 - MOESC List Updated March 23, 2018
Exhibit #4
 - Classified Substitute List:
Lisa Holland, Food Service

- 6.6. Accepting the services of school volunteers for the 2017-2018 school year Exhibit #5

Vote: Mr. Broderick_____, Mrs. Friebel_____,
Mr. Rose_____, Mr. Fisher_____,
Mrs. White_____.

7. Routine

8. Old Business

A motion by_____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 8.1. Approve 2019-2020 school calendar (Calendar C) Exhibit #6

Vote: Mr. Fisher_____, Mr. Broderick_____,
Mrs. Friebel_____, Mr. Rose_____,
Mrs. White_____.

9. New Business

- 9.1. Discussing the Advanced Biology Field Trip to Old Woman Creek, Huron, Ohio May 23-25th, 2018. Exhibit #7

A motion by_____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 9.2. Resolution of urgent necessity for purchase of replacement bus Exhibit #8

- 9.3. Approve the Preschool Handbook and Calendar for the 2018-2019 school year Exhibit #9

- 9.4. Establish student activity fund for SMS Eco Warriors; Mindy Rowlands Advisor

- 9.5. Approve Erate Budget and award of bid to NCOCC as outlined. Total project cost will be \$54,480 with \$32,666 paid by Erate and \$21,814 the responsibility of the district. Exhibit #10

- 9.6. Approve a three year contract with Bonefish to review Accounts Payable and Payroll transactions Exhibit #11

Vote: Mr. Rose_____, Mr. Fisher_____,
Mr. Broderick_____, Mrs. Friebel_____,
Mrs. White_____.

10. Other Non-Agenda Items

11. Executive Session

A motion by _____, seconded by _____ to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Vote: Mrs. Friebel_____, Mr. Rose_____,
Mr. Fisher_____, Mr. Broderick_____,
Mrs. White_____.

A motion by _____, at _____p.m. and seconded by _____ to adjourn the executive meeting.

Vote: Mr. Broderick_____, Mrs. Friebel_____,
Mr. Rose_____, Mr. Fisher_____,
Mrs. White_____.

12. Adjourn

A motion by _____, at _____ p.m.
and seconded by _____ to adjourn
the meeting.

Vote: *Mr. Fisher* _____, *Mr. Broderick* _____,
Mrs. Friebel _____, *Mr. Rose* _____,
Mrs. White _____.