
SHELBY CITY SCHOOLS

Office of the Superintendent of Schools

BOARD OF EDUCATION MEETING

Shelby Sr. High School

1 Whippet Way, Lecture Hall

Shelby, OH 44875

February 25, 2019 ~ 7:30 P.M.

AGENDA

Board of Education

Mr. Scott Rose, President
Mr. Mark Fisher, Vice President
Mr. Randy Broderick
Mrs. Lynn Friebel
Mrs. Lorie White

Superintendent of Schools

Mr. Tim Tarvin

Treasurer

Mrs. Elizabeth Anatra

1. Call Meeting to Order

Scott Rose

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
 - where all students are ***proud*** to attend
 - where the staff is ***proud*** to work
 - where parents are ***proud*** to send their children
 - that the community is ***proud*** to support

2. Public Concerns/Acceptance of Agenda

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors
 - 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda.

3. Approve Minutes and Financial Reports

Elizabeth Anatra

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

- 3.1. Approving the minutes of the regular & organizational meetings on January 7, 2019 Exhibit #1
- 3.2. Approve Financial Reports for December 2018 and January 2019 Exhibit #2
- 3.3. Donation and grants, accept with thanks the following:
 - \$1,000 donation from the Russell & Mary Gimbel Foundation to Shelby High School for band uniforms
 - \$500 donation from Mr. & Mrs. Troy Baker to Shelby Middle School
 - \$25,000 in kind donation of 3D Printers from iPSG International Products

Vote: Mrs. Friebel_____, Mr. Rose_____,
Mr. Fisher_____, Mr. Broderick_____,
Mrs. White_____.

4. Financial Information

Elizabeth Anatra

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

- 4.1. Update Revenue estimates and budget appropriations at fund level as follows:
Revenue Estimates:
 - \$50,000 increase to Fund 001; General Fund
 - (\$5384) Decrease to Fund 007 Scholarships
 - \$4000 increase to Fund 018; Principal's Fund
 - \$500 increase to Fund 019; Local Grants
 - \$300 increase to Fund 022; Trust & Flower funds
 - \$70,132 increase to Fund 200 Student Activity Accounts

- \$15,600 increase to Fund 300; Athletics, Music and Art
- \$2000 increase to Fund 401; Auxiliary Services
 - \$10,113 increase to Fund 499; Misc State Grant
 - \$34,342 increase to Fund 516; IDEA Grant
 - \$14,259 increase to Fund 572; Title I Grant
 - \$9769 increase to Fund 587; IDEA Early Childhood Grant
 - \$7138 increase to Fund 590; Title IIA Grant

Budget Appropriations:

- \$11,000 increase to Fund 001; General Fund
- \$13,000 increase to fund 006; Food Service
- \$4997 increase to Fund 007 scholarships
- \$17,000 increase to Fund 009; Supplies
- \$4,000 increase to Fund 018; Principal's Funds
- \$500 increase to Fund 019; Local Grants
- \$450 increase to Fund 022; Trust & Flower Funds
- \$100,775 increase to Fund 200; Student Activity Funds
- \$17,750 increase to Fund 300; Athletics, Music & Art
- \$336 increase to Fund 401; Auxiliary Services
- \$10,113 increase to Fund 499; Misc State Grant
- \$50,983 increase to Fund 516; IDEA B Grant
- \$14,267 increase to Fund 572; Title I Grant

Vote: Mr. Broderick_____, Mrs. Friebe_____ ,
 Mr. Rose_____, Mr. Fisher_____,
 Mrs. White_____.

5. Superintendent's Report

- 5.1. Mid-Year Bullying Report Exhibit #3
- 5.2. Eco-Warriors Presentation
- 5.3. Presentation of financing options for construction of school facilities.
- 5.4. Curriculum Update

Tim Tarvin

*Eco-Warriors and Mindy Rowlands, Advisor
 David Conley, Municipal Advisor*

Paul Walker

6. Personnel

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 6.1. Accepting the resignation of Abigail Eldridge, Power of the Pen, effective the end of the 2018-2019 school year. Mrs. Eldridge is still employed by the district as a teacher.
- 6.2. Accepting the resignation of Stephanie McCoy, Teacher and Yearbook Advisor, effective at the end of the 2018-2019 school year.
- 6.3. Approving to re-employ Scott Harvey, Director of building and Grounds, for a period of five years, beginning March 1, 2019 and ending February 29, 2024. Salary as Director of Buildings and Grounds. Salary Step is set for the full five year period at step 0 of the administrative scale for Maintenance Coordinator as calculated for the current year. Step 0 is \$53,906 effective March 1, 2019.
- 6.4. Renew the Superintendent's contract for a five year period beginning August 1, 2019 and ending July 31, 2024.
- 6.5. Employing the following certified staff members effective the 2019-2020 school year:
 - 6.5.1. Rob Mahaney, School Social Studies Teacher, Shelby High School, MA, 7 years experience. Salary according to schedule.
 - 6.5.2. Ashlee Craig, Intervention Specialist, Shelby Middle School, MA, 5 years experience.
 - 6.5.3. Greg Gallaway, Intervention Specialist, Shelby Middle School / Shelby High School, BA, 3 years experience.
Pending FBI/BCI background check, verification of credentials and completion of requirements.
- 6.6. Employing the following classified staff member effective January 22, 2019:
 - 6.6.1. Lisa Holland, 186 Day Sweeper, Shelby High School, 8 hours per day, 1 year experience. Salary according to schedule.
- 6.7. Approve a plan of transitional duty to be offered to DeeDee Dawson
- 6.8. Increasing the substitute aide rate from \$8.55 to \$9.25 per hour

- 6.9. Employing Grace Randall as summer 2019 technology support at a rate of \$9.00 per hour, 20 hours per week.
- 6.10. Granting salary step increases due to increased training to the following certified staff member, effective the second semester of the 2018-2019 school year:
 - 6.10.1. Stacey Barnes, changing from MA to MA+15
 - 6.10.2. Alison Mayer, changing from MA to MA+15
 - 6.10.3. Katie Wiles, changing form BA to MA
 - 6.10.4. Cheylin Yetzer, changing from MA to MA+15
- 6.11. Approving Liana Carsner as a tutor for a homebound student, no more than 5 hours per week, paid at the curriculum rate for the remainder of the 2018-2019 school year.
Pending FBI/BCI background checks and completion of requirements.
- 6.12. Employ through MOESC:
 - 6.12.1. Kimberlie Cain as ASP Clerk at Sacred Heart School effective February 4, 2019 through June 30, 2019 replacing Shannon Tesso who resigned from the same position effective January 7, 2019.
Pending FBI/BCI background checks and completion of requirements.
- 6.13. Extending the following supplemental contracts for the 2018-2019 school year:

Name	Supplemental Contact	Index	Exp
Jen Walter	Asst. Girls 7 th /8 th Track Coach	.04	6

Pending completion of requirements and formation of a team

- 6.14. Extending the following supplemental contracts for the 2019-2020 school year:

Name	Supplemental Contact	Index	Exp
Rob Mahaney	Head Varsity Boys Football Coach	.16	11

- 6.15. Adding the following names to the substitute/tutor lists for the 2018-2019 school year:

Certified Substitute/Tutor List:

MOESC List Updated February 21, 2019

Exhibit #4

Classified List:

Sandy Velarde, bus aide
 Sara Sites, crossing guard
 Kristie Faith, bus aide
 Kimberly High, bus aide
 Erika Putnam, custodian and bus aide

- 6.16. Accepting the services of school volunteers for the 2018-2019 school year

Exhibit #5

Vote: Mr. Fisher_____, Mr. Broderick_____,
Mrs. Friebel_____, Mr. Rose_____,
Mrs. White_____.

7. Routine

8. Old Business

9. New Business

9.1. Discussing the Shelby Middle School 8th grade field trip to Washington, DC
October 2 – 5, 2019 Exhibit #6

9.2. The following policies/regulations are to be reviewed for approval at the next regular board meeting:

- BCC Qualifications and Duties of the Treasurer
- JED Student Absences and Excuses
- JEE Student Attendance Accounting
- JGD Student Suspension
- JGE Student Expulsion
- GCBE-R Professional Staff Vacations and Holidays

Exhibit #7

A motion by_____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

9.3. Approving travel plans for Track Team members to attend an event in New York City, March 6–9, 2019

Exhibit #8

9.4. Approve a contract with David Conley for Municipal Advisory Services to be provided by Rockmill Financial at an initial cost of \$25,000.

Exhibit # 9

9.5. Renew Dental insurance with CoreSource. One year agreement at \$90.81/month with a premium holiday in March 2020. This represents an 8% decrease.

9.6. Approve Flood Coverage:

9.6.1. Bus Garage; \$500,000 building and \$500,000 contents with a \$1,250 deductible, premium \$3,323; an increase of \$230 from the previous year.

9.6.2. Stadium Restroom; \$105,100 building with a \$2,000 deductible, premium \$1,685; an increase of \$226

9.6.3. Stadium South Concession Stand; \$57,600 Building and \$10,000 contents with a \$2,000 deductible, premium \$2249; an increase of \$357.

9.6.4. Stadium North Concession Stand; \$77,900 Building and \$9,000 contents with a \$2,000 deductible, premium \$2695; an increase of \$828.

9.7. Specify as district procedure that the treasurer is to receive written statements from the superintendent or the superintendent's designee that each teacher has filed with the superintendent (or designee) (1) the required reports and (2) a valid license to teach the subjects or grades taught, with the dates of validity. Reports are to be received upon hire and upon expiration/renewal of licensure.

Exhibit #10

9.8. Approve proposal from Centennial/Gordian Group for initial design, drawings and specs for Dowds Roof Replacement at a cost of \$12,907

Exhibit #11

9.9. Adopt 2019 Sliding Scale for Preschool Tuition Adjustments

Exhibit #12

Vote: Mr. Rose_____, Mr. Fisher_____,
Mr. Broderick_____, Mrs. Friebel_____,
Mrs. White_____.

10. Other Non-Agenda Items

11. Executive Session

A motion by _____, seconded by _____ to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing

- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

*Vote: Mrs. Friebel _____, Mr. Rose _____,
Mr. Fisher _____, Mr. Broderick _____,
Mrs. White _____.*

A motion by _____, at _____ p.m. and seconded by _____ to adjourn the executive meeting.

*Vote: Mr. Broderick _____, Mrs. Friebel _____,
Mr. Rose _____, Mr. Fisher _____,
Mrs. White _____.*

12. Adjourn

A motion by _____, at _____ p.m. and seconded by _____ to adjourn the meeting.

*Vote: Mr. Fisher _____, Mr. Broderick _____,
Mrs. Friebel _____, Mr. Rose _____,
Mrs. White _____.*