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# SHELBY CITY SCHOOLS

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*Office of the Superintendent of Schools*  
**BOARD OF EDUCATION MEETING**  
Shelby Sr. High School  
1 Whippet Way, **Performing Arts Center**  
Shelby, OH 44875  
September 28, 2020 ~ 6:00 P.M.

## AGENDA

### **Board of Education**

Mr. Scott Rose, President  
Mr. Randy Broderick, Vice President  
Mrs. Lynn Friebel  
Mr. Carl Ridenour  
Mrs. Lorie White

### **Superintendent of Schools**

Mr. Tim Tarvin

### **Treasurer**

Mrs. Barbara Donohue

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### **1. Call Meeting to Order**

**Scott Rose**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
  - where all students are **proud** to attend
  - where the staff is **proud** to work
  - where parents are **proud** to send their children
  - that the community is **proud** to support

### **2. Public Concerns/Acceptance of Agenda**

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors
  - 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.
  - 2.1.2. If you wish to comment or make suggestions on items that are not

on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda

**3. Routine**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following item:

- 3.1. Appointing two members to the Marvin Memorial Library Board of Trustees.

*Vote: Mrs. Friebel \_\_\_\_\_, Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_, Mrs. White \_\_\_\_\_.*

**4. Approve Minutes and Financial Reports**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

- 4.1. Approving the revised minutes from the July 27, 2020 regular meeting, and the minutes from the regular meeting on August 24, 2020  
Exhibit #1
- 4.2. Approving Financial Reports for August 2020  
Exhibit #2
- 4.3. Donations and grants, accepting with thanks the following:
  - 4.3.1. Grant in the amount of \$10,000 from the United Fund of Shelby for Shelby City Schools in response to the COVID-19 pandemic
  - 4.3.2. Donation in the amount of \$350 from the Gorman Rupp Company to Shelby High School
  - 4.3.3. Donation in the amount of \$1,000 from Emerson to Shelby High School
  - 4.3.4. Donation in the amount of \$767 from the Shelby Athletic Boosters to be used for the purchase of boys cross country uniforms
  - 4.3.5. Donation in the amount of \$153.51 from Pel Industries, Inc. to Shelby High School
  - 4.3.6. Anonymous donation in the amount of \$1,000 to the Shelby City Schools Athletic Department.

*Vote: Mr. Broderick \_\_\_\_\_, Mrs. Friebel \_\_\_\_\_, Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_, Mrs. White \_\_\_\_\_.*

***Kathy Webb and Traci Montgomery***

***Barbara Donohue***

## 5. Financial Information

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

- 5.1. Accept the first permanent appropriations & revenue estimates.  
Exhibit #3
- 5.2. Approve the Student Activity Budget and Purpose Goals for the 2020-2021 school year  
Exhibit #4

Vote: Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_,  
Mrs. Friebe \_\_\_\_\_, Mr. Rose \_\_\_\_\_,  
Mrs. White \_\_\_\_\_.

## 6. Superintendent's Report

- 6.1. Curriculum Update

*Tim Tarvin*

*Paul Walker*

## 7. Personnel

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

- 7.1. Employing the following classified staff members:
  - 7.1.1. Eric Cutlip, Vehicle Maintenance Supervisor (non-administrative), 260 day position, 8 hours per day, Step 15. To be paid according to the Head of Maintenance schedule. Estimated effective date October 5, 2020. Pending completion of requirements.
  - 7.1.2. Brileigh Gates, Sweeper (second shift) at SHS, 186 day position, 8 hours per day, Step 1. Effective 9/7/2020. Salary according to schedule.
- 7.2. Adjusting Ericka Putnam from Sweeper at Shelby High School to Sweeper (second shift) at Shelby Middle School. 8 hours per day, 186 day position, Step 6, salary according to schedule. Effective 9/7/2020.
- 7.3. Approving Britney Crosby, changing from 2.5 hour per day server at Shelby Middle School to 4 hour per day cashier/cook at Sacred Heart; 186 day position, Step 1, salary according to schedule. Effective 8/24/2020, and to be paid retro to 8/24/2020 for the cashier/cook position.

- 7.4. Approving Pat Gove on an as needed basis for Speech Evaluations at Auburn

Elementary School for a rate of \$40 per hour for the 2020-2021 school year.

- 7.5. Approving an unpaid leave of absence for Peggy Moyer, bus driver, from 9/25/2020 through 12/31/2020.
- 7.6. Approving an increase to the hourly rate for classified substitutes. All classified substitutes to be paid at Step 0 for that position, according to scale for the current school year. Sub van driver rate to increase from \$12 to \$12.60 per hour. Effective 9/29/2020.
- 7.7. Approving the revised supplemental agreement for Justin Kilgore, Strength Coach for the 2020-2021 school year
- 7.8. Placing the following names on the substitute lists for the 2020-2021 school year, salary according to schedule:

Exhibit #5

NCOESC List dated 9/25/2020 Exhibit #6

Certified Substitute List:

Sue Mess, Multi-Age PK-12; General Substitute  
Bradley Perkins, Multi-Age PK-12; General Substitute  
Nychole Rose, Multi-Age PK-12; General Substitute  
Heather Rowland, Sub Teacher pending certification and completion of requirements  
Beth Stafford, Multi-Age PK-12; General Substitute  
Donna Strout, Multi-Age PK-12; Integrated Business (extended aentire 2020-2021 school year)  
Taylor Yetzer, Multi-Age PK-12; General Substitute (entire 2020-2021 school year)

Classified Substitute list:

Judy Caporini, Food Service  
Mariah Carder, Food Service  
Tina Carroll, Van Driver  
Jennifer Chew, Food Service  
John Clark, Custodian  
Kristen Eikleberry, Secretary  
Laurie Hoyda, Highly Qualified Aide (through 11/30/2020) and Secretary  
Jill Humprhey, Food Service  
Justin Kilgore, Custodian  
Alexis Manning, Aide  
Isaac Ousley, Custodian  
Ericka Putnam, Food Service  
Deborah Schumacher, Food Service  
John Smith, Bus Driver  
Maryanna Wray, Food Service  
Charlotte Yetzer, Food Service

- 7.9. Extending the following supplemental contracts for the 2020-2021 school year:

Name	Supplemental Contact	Index	Exp
Jon Amicone	Varsity Boys Baseball Coach	.10	13
Nathan Craig	Reserve Boys Baseball Coach	.06	6
Scott Gurney	Asst. Varsity Girls Basketball Coach	.10	10
Todd Kehres	Asst. Var. Boys Basketball Coach	.10	24
Patience Lewis	Head Varsity Girls Track Coach	.10	10
Samantha Ringwalt	Varsity Girls Softball Coach	.10	2
Mindy Rowlands	Eco-Whippets	.03	2
Bobbi Weaver	Senior Class Advisor	.03	5
Chris Zuercher	Head Boys Track Coach	.10	19

**7.10. Adopting the following resolution:**

WHEREAS, this Board has posted the positions of:

- Head Varsity Boys Basketball Coach
- Reserve Boys Basketball Coach
- 9<sup>th</sup> Gr. Boys Basketball Coach
- 8<sup>th</sup> Gr. Boys Basketball Coach
- 7<sup>th</sup> Gr. Boys Basketball Coach
- Head Varsity Wrestling Coach
- Asst. Varsity Wrestling Coach
- Reserve Wrestling Coach
- Head 7<sup>th</sup>/8<sup>th</sup> Wrestling Coach
- Head Swimming Coach
- Varsity Girls Basketball Coach
- 7<sup>th</sup> Gr. Girls Basketball Coach
- Reserve Cheerleading Coach – Winter
- 7<sup>th</sup>/8<sup>th</sup> Gr. Cheerleading Coach – Winter
- Head Varsity Bowling Coach
- Asst. Varsity Bowling Coach
- Asst. Varsity Baseball Coach
- Boys Varsity Tennis Coach
- Interact Advisor

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and

WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2020-2021 school year as:

Name	Position	Index	Exp.
Nathon Loney	Head Var. Boys Basketball Coach	.16	9
Jason Rice	Reserve Boys Basketball Coach	.10	3
Steve Hoffbauer	9 <sup>th</sup> Gr. Boys Basketball Coach	.07	24
Paul Lewis	8 <sup>th</sup> Gr. Boys Basketball Coach	.06	4
Dave Green	7 <sup>th</sup> Gr. Boys Basketball Coach	.06	3
Ted Tonn	Head Varsity Wrestling Coach	.12	24
Jake Hogan	Asst. Varsity Wrestling Coach	.07	6
Cade Rogers	Reserve Wrestling Coach	.07	2
Chuck Miller	Head 7 <sup>th</sup> /8 <sup>th</sup> Wrestling Coach	.06	5
Troy Chipka	Head Swimming Coach	.10	5
Natalie Lantz	Varsity Girls Basketball Coach	.16	17
Richard Hostetler	7 <sup>th</sup> Gr. Girls Basketball Coach	.06	23
Nicole Hoffman	Reserve Cheer Coach – Winter	.04	9
Kelsey Stone	7 <sup>th</sup> /8 <sup>th</sup> Gr. Cheer Coach – Winter	.02	2
Jamie Williams	Head Varsity Bowling Coach	.10	4
Justin Morrow	Asst. Varsity Bowling Coach	.05	0
Jeff Payne	Asst. Varsity Baseball Coach	.06	14
Jeff Kurtzman	Boys Varsity Tennis Coach	.10	23
Kelly Jung	Interact Advisor	.03	0

THEREFORE, BE IT RESOLVED THAT: the above individual will be employed pending completion of requirements and formation of a team.

Vote: Mrs. White\_\_\_\_\_, Mr. Ridenour\_\_\_\_\_,  
 Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
 Mr. Rose\_\_\_\_\_.

**8. Routine**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent’s recommendations for the following item:

- 8.1. Approving Sunday, May 23, 2020 at 3:00 p.m. as the graduation date & time for the 2020-2021 Senior Class.

Vote: Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_, Mr. Ridenour\_\_\_\_\_, Mr. Broderick\_\_\_\_\_, Mrs. White\_\_\_\_\_.

**9. Old Business**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent’s recommendations for the following items:

- 9.1. Approving the following policies:  
AFC-1: Evaluation of Professional Staff (Ohio Teacher Evaluation System)  
ACAA: Sexual Harassment  
ACAA-R: Sexual Harassment Grievance Process

Exhibit #7

**10. New Business**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent’s recommendations for the following item:

- 10.1. Approving the Shelby Bleacher Project agreement with Garmann Miller for bleachers at the existing track at Shelby High School.

Exhibit #8

**11. Other Non-Agenda Items**

**12. Executive Session**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. to move into executive session for the following purpose:

The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing

To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest

Conferences with an attorney concerning disputes involving pending or imminent court action

Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees

Matters required to be kept confidential by federal law, rules or state statutes

Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Vote: Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_, Mr. Ridenour\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

A motion by \_\_\_\_\_, at \_\_\_\_\_p.m. and  
seconded by \_\_\_\_\_ to adjourn the  
executive meeting.

Vote: Mr. Ridenour\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

### 13. Adjourn

A motion by \_\_\_\_\_, at \_\_\_\_\_p.m.  
and seconded by \_\_\_\_\_ to adjourn  
the meeting.

Vote: Mrs. White\_\_\_\_\_, Mr. Ridenour\_\_\_\_\_,  
Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_.