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**SHELBY CITY SCHOOLS**

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*Office of the Superintendent of Schools*

**BOARD OF EDUCATION MEETING**

**Shelby Sr. High School**

**1 Whippet Way, Lecture Hall**

**Shelby, OH 44875**

**June 21, 2021 ~ 6:00 P.M.**

**AGENDA**

***Board of Education***

Mrs. Lorie White, President  
Mr. Randy Broderick, Vice President  
Mrs. Lynn Friebel  
Mr. Carl Ridenour  
Mr. Scott Rose

***Superintendent of Schools***

Mr. Tim Tarvin

***Treasurer***

Mrs. Beth Lykins

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**1. Call Meeting to Order**

***Lorie White***

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
  - where all students are ***proud*** to attend
  - where the staff is ***proud*** to work
  - where parents are ***proud*** to send their children
  - that the community is ***proud*** to support

**2. Public Concerns/Acceptance of Agenda**

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors
  - 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.
  - 2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to

notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda.

### **3. Marvin Memorial Library Budget Presentation**

*Traci Montgomery and Kathy Webb*

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Marvin Memorial Library Budget as presented.

3.1. Review of Marvin Memorial Library Budget 2022 Exhibit #1

*Vote: Mrs. Friebel \_\_\_\_\_, Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_, Mrs. White \_\_\_\_\_.*

### **4. Approve Minutes and Financial Reports**

*Beth Lykins*

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

4.1. Approving the minutes of the May 18, 2021 Regular Board meeting. Exhibit #2

4.2. Approving May 2021 Financial Reports Exhibit #3

4.3. Donations and grants, accept with thanks the following:

4.3.1. \$500 grant from Walmart Community Grants to Dowds Elementary School – Mrs. Gilger's Classroom

4.3.2. \$500 grant from Walmart Community Grants to Shelby Safety Town

4.3.3. \$500 grant from Park National Bank to be used for new employee welcome baskets

4.3.4. \$20,000 donation from Dowds PTO to be used for the new PreK-8 playground

4.3.5. \$1,000 donation from Dowds PTO in memory of Cathy Biglin to the new PreK-8 building

4.4. Approving the following athletic complex donations:

4.4.1. \$15,000 donation from Fraternal Order of Eagles, Shelby Eagles 763 for the athletic complex and softball scoreboard sponsorship.

4.4.2. \$10,000 donation from Todd & Lorna Albert for the Baseball Scoreboard Sponsorship

4.4.3. \$250 donation from the Beth Lykins Family to the Whippet Wall

4.4.4. \$250 donation from Luke & Brenda Foley to the Whippet Wall

Vote: Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_, Mr. Ridenour\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

## 5. Financial Information

**Beth Lykins**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

5.1. Create 200-9325 Class of 2025, 200-9324 Class of 2024

5.2. Approving the following transfers:

### Transfers

- \$18.00 from 200-9320 Class of 2020 to 200-9321 Class of 2021
- \$305 from 200-9024 Class of 2024 to 200-9324 Class of 2024
- \$415.56 Whippet News Middle School 200-9246 to Middle School Student Council 200-9239 due to dormant account

5.3. Athletic Complex Stadium lighting system - Musco Sports Lighting LLC \$246,000 Exhibit #4

5.4. Athletic Complex Stadium scoreboard, video, sound, time clocks and baseball/softball scoreboards - Daktronics INC \$255,000 Exhibit #5

Vote: Mr. Ridenour\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

## 6. Superintendent's Report

**Tim Tarvin**

6.1. End of the Year Bullying Report  
Exhibit #6

6.2. Curriculum Report

6.3. Facility Update

**Paul Walker**

## 7. Personnel

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

- 7.1. Accepting the resignation of Nathon Loney, Aide, effective the end of the 2020-2021 school year.
- 7.2. Accepting the resignation of Scott Milliron, Playground Supervisor, effective the end of the 2020-2021 school year. Mr. Milliron is still employed by the district as a bus driver.

- 7.3. Re-employing the following administrative staff members on a three year contract, 2021-2022, 2022-2023 and 2023-2024 school years, salary according to schedule:
  - 7.3.1. John Gies, High School Principal
  - 7.3.2. Pat Lewis, Athletic Director
  - 7.3.3. Troy Schwemley, Assistant High School Principal
  - 7.3.4. Kelly Stanford, Food Service Director
  - 7.3.5. Paul Walker, Assistant Superintendent and Curriculum Director
- 7.4. Employing the following Small Group Instructors through Renhill for the 2021-2022 school year and supported through American Rescue ESSER Funds. Positions may only be available for the 2021-2022 school year:
  - 7.4.1. Approving Lisa Bihl, Small Group Instructor at Auburn Elementary School for the 2021-2022 school year. Not to exceed 15 hours per week. Salary prorated, based on \$35,217; 184 days, 7.5 hours per day.
  - 7.4.2. Approving Linda Durkin, Small Group Instructor at Dowds Elementary School for the 2021-2022 school year. Not to exceed 15 hours per week. Salary prorated, based on \$35,217; 184 days, 7.5 hours per day.
  - 7.4.3. Approving Natalie Stevens, Small Group Instructor at Dowds Elementary School for the 2021-2022 school year. 184 day position, 7.5 hours per day, salary \$35,217.

Pending completion of requirements including but not limited to FBI/BCI background check and verification of credentials through the Ohio Department of Education, where applicable.
- 7.5. Employing the following certified staff member on a one year contract, effective the 2021-2022 school year:
  - 7.5.1. Katherine Crowell, Assistant Choral Director at Shelby Middle and High School, BA, 0 experience. Salary according to schedule.

Pending completion of requirements including but not limited to FBI/BCI background check and verification of credentials through the Ohio Department of Education.
- 7.6. Approving Allison Uplinger, Itinerant Preschool Teacher, Little Whippets Preschool through Renhill, effective the 2021-2022 school year. 184 day position, 150 hrs., Step 1, salary according to schedule.

Pending completion of requirements including but not limited to FBI/BCI background check and verification of credentials through the Ohio Department of Education where applicable.

- 7.7. Approving the following staff for payment of summer school 2021:
  - 7.7.1. Summer School monitors, to be paid for 60 hours at the curriculum rate:
    - 7.7.1.1. Diana DeLauder
    - 7.7.1.2. Alex Kurtzman
    - 7.7.1.3. Dakota Grosscup
    - 7.7.1.4. Mackenzie Weaver (effective through 6/30/2021)
  - 7.7.2. Summer school course development, to be paid at the curriculum rate:
    - 7.7.2.1. Grayson Murray – 10 hours
    - 7.7.2.2. Nicole Harpster – 10 hours
  - 7.7.3. Approving Dakota Grosscup for 60 hours, paid at the curriculum rate for grading coursework
- 7.8. Approving Kathy Gurney for 10 extra days or up to 70 hours for summer technology help, paid at her regular hourly rate.
- 7.9. Recommending employing the following 2021 seasonal help on an as-needed basis:
  - 7.9.1. Isaac Ousley, replacing Mason Niese as Custodial at Auburn Elementary, \$10.75 per hour. Effective 6/4/2021.
  - 7.9.2. Noah Rank, Custodial at Shelby Middle School, \$10.50 per hour. Effective 6/1/2021.
- 7.10. Extending the following supplemental contracts for the 2021-2022 school year:

Name	Position	Index	Exp.
Morgan Studd	Middle School Student Council Advisor	.03	0
Katherine Crowell	Asst. Dir. Vocal Music; Gr 5-12	.14	0
Greg Gallaway	Football Offensive Coordinator	.11	5
Jon Amicone	Football Defensive Coordinator	.11	14
Nathan Craig	Assistant. Varsity Football Coach	.10	9
Greg Mongold	Assistant Varsity Football Coach	.10	12
Matt Albert	Asst. Varsity Football Coach (1/2 of supp.)	.05	12
Scott Gurney	Asst. Varsity Football Coach (1/2 of supp.)	.05	19
Dakota Grosscup	Head 9 <sup>th</sup> Gr. Football Coach	.07	6
Jeremy Miller	Head 8 <sup>th</sup> Gr. Football Coach	.06	5
Grayson Murray	Asst. 7 <sup>th</sup> Gr. Football Coach	.04	0
Morgan Studd	Reserve Girls Volleyball Coach	.07	5
Kelsey Felgner	7 <sup>th</sup> Gr. Girls Volleyball Coach	.05	0
Jordann Garrett	Middle School Cross Country Coach	.04	1
Nina Blake	Reserve Girls Soccer Coach	.06	2
Greg Gallaway	Head Varsity Boys Basketball Coach	.16	5
Scott Gurney	Asst. Varsity Girls Basketball Coach	.10	11
Samantha Ringwalt	Reserve Girls Basketball Coach	.10	3

IT IS MUTUALLY AGREED THAT the Board hereby employs the Employee to direct, supervise, or coach the pupil-activity program indicated above.

Pending completion of requirements including but not limited to:  
 Pupil Activity Permit certification through ODE where required  
 and formation of a team.

**7.11. Adopting the following resolution:**

WHEREAS, this Board has posted the positions of:

- Assistant 9<sup>th</sup> Grade Football Coach
- Assistant 8<sup>th</sup> Grade Football Coach
- Head 7<sup>th</sup> Grade Football Coach
- 9<sup>th</sup> Grade Girls Volleyball Coach
- 8<sup>th</sup> Grade Girls Volleyball Coach
- Varsity Girls Basketball Coach
- 9<sup>th</sup> Grade Girls Basketball Coach
- 8<sup>th</sup> Grade Girls Basketball Coach
- 7<sup>th</sup> Grade Girls Basketball Coach
- Reserve Cheerleading Coach – Fall
- 7<sup>th</sup>/8<sup>th</sup> Grade Cheerleading Coach – Fall
- Varsity/Reserve Girls Tennis Coach
- Head Varsity Wrestling Coach
- Head Varsity Girls Soccer Coach
- Strength Coach
- Head Varsity Swimming Coach
- Head Varsity Bowling Coach
- Assistant Varsity Bowling Coach
- Auxiliary Corp Advisor (Majorettes)
- Destination to Stardom
- Interact Advisor
- Prom Advisor

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and

WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2021-2022 school year as:

Name	Position	Index	Exp.
Austin Sanders	Asst. 9 <sup>th</sup> Gr. Football Coach	.06	2
Jarrold Stein	Asst. 8 <sup>th</sup> Grade Football Coach	.04	1
Craig Vent	Head 7 <sup>th</sup> Gr. Football Coach	.06	3
Karri Sherer	9 <sup>th</sup> Gr. Girls Volleyball Coach	.06	16
Kayleigh Stine	8 <sup>th</sup> Gr. Girls Volleyball Coach	.05	0
Natalie Lantz	Varsity Girls Basketball Coach	.16	18
Jackie Garrett	9 <sup>th</sup> Gr. Girls Basketball Coach	.07	2
Richard Hostetler	8 <sup>th</sup> Gr. Girls Basketball Coach	.06	24
Mike Mahek	7 <sup>th</sup> Gr. Girls Basketball Coach	.06	10
Nicole Hoffman	Res. Cheerleading Coach. – Fall	.04	10
Kelsey Stone	7/8 Gr. Cheerleading Coach – Fall	.02	3
Jeffery Kurtzman	Var/Res Girls Tennis Coach	.10	24
Ted Tonn	Head Varsity Wrestling Coach	.12	25
Keith Swisher	Head Varsity Girls Soccer Coach	.10	2
Justin Kilgore	Strength Coach	.12	2
Troy Chipka	Head Varsity Swimming Coach	.10	6
Jamie Williams	Head Varsity Bowling Coach	.10	5
Justin Morrow	Asst. Varsity Bowling Coach	.05	1
Denise Thompson	Auxiliary Corp Advisor (Majorettes)	.03	7
Cindy Swigart	Destination to Stardom	.06	20
Kelly Jung	Interact Advisor	.03	1
Kelly Jung	Prom Advisor	.02	3

THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements including but not limited to: FBI/BCI background check, Pupil Activity Permit certification through ODE and formation of a team.

*Vote: Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_,  
 Mr. Broderick \_\_\_\_\_, Mrs. Friebel \_\_\_\_\_,  
 Mrs. White \_\_\_\_\_.*

**8. Routine**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

- 8.1. Approving the Middle School student handbook for the 2021-2022 school year.

Exhibit #7

- 8.2. Approving participation in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) for the 2021-2022 school year

- 8.3. Adopting the cafeteria prices for the 2021-2022 school year:

Lunch all Schools	\$2.75
Reduced Price Lunch	\$ .40
Adult Lunch (includes milk)	\$3.55
Adult Breakfast (includes milk)	\$1.60
Milk	\$ .50
Breakfast all Schools	\$1.25
Reduced Price Breakfast	\$ .30

Vote: Mrs. Friebel \_\_\_\_\_, Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_, Mrs. White \_\_\_\_\_.

## 9. New Business

- 9.1. The following policies are to be reviewed for approval at the next regular board meeting:

DH Bonded Employees and Officers  
EF/EFB Food Services Management / Free and Reduced-Price Food Services  
IGCG Preschool Program

Exhibit #8

- 9.2. Review plans for the Shelby Middle School 8<sup>th</sup> Grade field trip to Washington, DC and Gettysburg, PA May 9, 2022 through May 12, 2022.

Exhibit #9

- 9.3. Review plans for the Shelby Middle School 6<sup>th</sup> Grade field trip to Camp Nuhop, Perrysville, OH; September 29, 2021 through October 1, 2021.

Exhibit #10

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

- 9.4. Approving a resolution declaring intent to proceed with election of the question of renewal of an emergency tax levy.

Exhibit #11

- 9.5. Recommendation to waive athletic department transportation payment of winter sports and spring sports during the 2020-2021 school year.

9.6. Approving to rescind board policy DIB:  
Types of Funds Exhibit #12

Vote: Mr. Broderick\_\_\_\_\_, Mrs. FriebeI\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_, Mr. Ridenour\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

## 10. Other Non-Agenda Items

## 11. Executive Session

A motion by \_\_\_\_\_, at \_\_\_\_\_ p.m. and  
seconded by \_\_\_\_\_ to move into executive  
session for the following purpose:

- The appointment, **employment**, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Vote: Mr. Ridenour\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. FriebeI\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.



A motion by \_\_\_\_\_, at \_\_\_\_\_ p.m. and seconded by \_\_\_\_\_ to adjourn the executive meeting and return to regular session.

*Vote: Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_, Mrs. Friebel \_\_\_\_\_, Mrs. White \_\_\_\_\_.*

## **12. Adjourn**

A motion by \_\_\_\_\_, at \_\_\_\_\_ p.m. and seconded by \_\_\_\_\_ to adjourn the meeting.

*Vote: Mrs. Friebel \_\_\_\_\_, Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_, Mrs. White \_\_\_\_\_.*