
SHELBY CITY SCHOOLS

Office of the Superintendent of Schools
BOARD OF EDUCATION MEETING
Shelby Sr. High School
1 Whippet Way, Lecture Hall
Shelby, OH 44875
December 21, 2021 ~ 6:00 P.M.

AGENDA

Board of Education

Mrs. Lorie White, President
Mr. Randy Broderick, Vice President
Mrs. Lynn Friebel
Mr. Carl Ridenour
Mr. Scott Rose

Superintendent of Schools

Mr. Tim Tarvin

Treasurer

Mrs. Beth Lykins

1. Call Meeting to Order

Lorie White

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
 - where all students are **proud** to attend
 - where the staff is **proud** to work
 - where parents are **proud** to send their children
 - that the community is **proud** to support

2. Public Concerns/Acceptance of Agenda

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

2.1. Recognize visitors

- 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda

3. Agenda Corrections

3.1. A motion by _____, and seconded by _____ to accept agenda corrections.

Vote: Mrs. Friebel _____, Mr. Rose _____, Mr. Ridenour _____, Mr. Broderick _____, Mrs. White _____.

4. Approval of Agenda

A. A motion by _____, and seconded by _____ to approve the agenda as presented:

B. A motion by _____, and seconded by _____ to approve the agenda with addendum items presented:

Vote: Mr. Broderick _____, Mrs. Friebel _____, Mr. Rose _____, Mr. Ridenour _____, Mrs. White _____.

5. Approve Minutes and Financial Reports

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

5.1. Approving the minutes of the November 15, 2021 Regular Board Meeting and the November 30, 2021 Special Board Meeting Exhibit #1

5.2. Approve financials for Fiscal Year ending June 20, 2021 Exhibit #2

5.3. Approving Financial Reports for November 2021 Exhibit #3

5.4. Approve revised 5 year forecast and assumptions Exhibit #4

5.5. Donations and grants, accepting with thanks the following:

5.5.1. Donation of 288 bottles of hand sanitizer from Beach Sales & Engineering LLC, estimated value: \$1,700

5.5.2. Donation in the amount of \$2,000 from the Russell and Mary Gimbel Foundation to Shelby Whippet Theatre

5.5.3. Donation in the amount of \$250 from Garland Gates and Patti Welch to Whippet Theatre

Beth Lykins

- 5.5.4. Donation in the amount of \$150 from Cindy Jones to Whippet Theatre
- 5.5.5. Donation in the amount of \$4,769.51 from the Shelby Middle School PTO to the Shelby Middle School Principal's Fund
- 5.5.6. Donation of a set of World Book Encyclopedias from Lakeside Book Company, valued at \$1,000
- 5.5.7. Donation in the amount of \$640 from the Shelby Rotary Club for Special Education Christmas parties
- 5.6. Accepting the following athletic complex donations:
 - 5.6.1. \$30,000 donation from Milliron Auto Parts for the scoreboard
 - 5.6.2. \$15,000 donation from Spitzer Motors of Mansfield for the fieldhouse
 - 5.6.3. \$10,000 donation from Spitzer Motors of Mansfield for the softball scoreboard
 - 5.6.4. \$10,000 from Kelstin Construction for the fieldhouse
 - 5.6.5. \$6,000 donation from the SHS Class of 1965, Whippet Wall
 - 5.6.6. \$6,000 donation from the Shelby Athletic Booster Club, for Whippet logo on the baseball field
 - 5.6.7. \$2,500 donation from John and Mary Terry, Whippet Wall

Vote: Mr. Ridenour _____, Mr. Broderick _____, Mrs. Friebel _____, Mr. Rose _____, Mrs. White _____.

6. Superintendent's Report

Tim Tarvin

- 6.1. Presentation of Commendations for the following:
 - Lynn Friebel
 - Denny Grove
 - Cindy Keller
 - Carol Lesseuer
 - Dianna Miller
 - Nancy Tischer
- 6.2. Curriculum Update

Paul Walker

7. Personnel

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 7.1. Approving Evan Montgomery, changing from Sweeper at Shelby Middle School to Sweeper at Dowds Elementary (currently Dowds 1st shift, next school year new PK-8 building 2nd shift)

effective November 16, 2021, Step 5, 186 day position. Salary according to schedule.

- 7.2. Accepting the resignation of Ericka Putnam, Server at Shelby Middle School to accept the Sweeper position at Shelby Middle School, effective November 15, 2021.
- 7.3. Approving Ericka Putnam, changing from Server to Sweeper at Shelby Middle School, 186 day position, 8 hours per day, Step 5. Salary according to schedule. Effective November 16, 2021.
- 7.4. Correcting the following:
 - 7.4.1. Accepting the resignation of Cathy Gardner, Administrative Assistant at Auburn Elementary School to accept the position of Buildings/ Grounds/ Transportation Administrative Assistant. Effective November 29, 2021.
 - 7.4.2. Employing Cathy Gardner, Buildings/ Grounds/ Transportation Administrative Assistant, effective November 29, 2021. 260 day position, 8 hours per day, non-union position, Step 15. Salary according to schedule.
- 7.5. Employing the following classified staff member for the 2021-2022 school year, effective December 2, 2021:
 - 7.5.1. Kristen Eikleberry, Highly Qualified Educational Aide at Auburn Elementary School, 5 hours per day, 186 day position, Step 0, salary according to schedule.
- 7.6. Approve a supplemental contract to Cathy Gardner in the annual amount of \$600, effective January 6, 2022 and pro-rated for the 2021-2022 school year. The purpose of the contract is to compensate for additional duties related to calling substitutes in the transportation department.
- 7.7. Approving Cailyn Host, Small Group Instructor through Renhill for the 2021-2022 school year at Shelby Middle School, effective upon completion of requirements, including but not limited to FBI/BCI background check and verification of credentials through the Ohio Department of Education. 7.5 hours per day, 184 day position. This position is supported through American Rescue ESSER Funds and may only be available for the 2021-2022 school year. Salary prorated, based on \$35,217; 184 days, 7.5 hours per day.

7.8. Placing the following names on the substitute lists for the 2021-2022 school year, salary according to schedule:

NCOESC List dated 12/17/2021 Exhibit #5

Certified:

John Magers, Multi-Age PK-12, General Substitute, eff 11/15/2021
 Britney Lykins, Multi-Age PK-12, General Substitute, effective 11/17/2021
 Chara Mays, Multi-Age PK-12, General Substitute, effective 11/17/2021
 Janelle Schartiger, Multi-Age PK-12, General Substitute, effective 11/19/2021
 Timothy McAvene, Multi-Age PK-12, General Substitute, effective 11/19/2021
 Trent Hovis, Multi-Age PK-12, General Substitute, effective 11/19/2021
 Julia Bly, Multi-Age PK-12, General Substitute, effective 11/22/2021
 Peggy Stigall, Kindergarten-Elementary (K-8); Licensed Teacher, effective 11/30/21
 Randi DeGray, Multi-Age PK-12, General Substitute, effective 12/2/21
 Lisa Wilcox, Multi-Age PK-12, General Substitute, effective 12/2/21
 Jaden Sickmiller, Multi-Age PK-12, General Substitute, effective 12/8/21
 Brycen Burkhalter, Multi-Age PK-12, General Substitute, effective 12/8/2021
 Breannah Johnson, Multi-Age PK-12, General Substitute, effective 12/8/2021

Classified substitutes:

Julia Bly, Secretary
 Kallee Clark, Custodian effective 11/30/21
 Michelle Graber, Custodian and Food Service. Effective 11/30/21
 Amy Gundrum, Aide
 Britney Lykins, Highly Qualified Aide
 Chara Mays, Secretary

7.9. Extending the following supplemental contracts for the 2021-2022 school year:

Name	Supplemental Contact	Index	Exp
Chris Zuercher	Boys Track Head Coach	.10	20
Ed Ingle	Boys Track 7 th /8 th Gr. Head Coach	.05	20
Clay Shreve	Boys Track Assistant 7 th /8 th Gr. Coach	.04	1
Jon Amicone	Boys Baseball Varsity Coach	.10	14
Nathan Craig	Boys Baseball Reserve Coach	.06	7
Samantha Martin	Girls Softball Varsity Coach	.10	3
Scott Gurney	Girls Softball Assistant Varsity Coach	.06	7
Patience Lewis	Girls Track Varsity Coach	.10	11
Jordann Garrett	Girls Track Assistant Varsity Coach	.07	2
Kelsey Sharfenberg	Girls Track Assistant Varsity Coach	.07	2
Nina Blake	Girls Track 7 th /8 th Grade Head Coach	.05	5
Jen Walter	Girls Track Assistant 7 th /8 th Gr. Coach	.04	9

Pending completion of requirements and formation of a team.

7.10. Adopting the following resolution:

WHEREAS, this Board has posted the positions of:
 Reserve Wrestling Coach

Boys Track Assistant Varsity Coach (2 positions)

Boys Baseball Assistant Varsity Coach

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for these positions, and

WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the positions, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2021-2022 school year as:

Name	Position	Index	Exp.
Trent Hovis	Reserve Wrestling Coach	.07	1
Jerrica Stephens	Boys Track Assistant Varsity Coach	.07	1
Justin Kilgore	Boys Track Assistant Varsity Coach	.07	3
Jeff Payne	Boys Baseball Assistant Varsity Coach	.06	15

THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed formation of a team and completion of requirements.

7.11. Employing Julia Bly through Renhill, 1:1 Aide at Shelby Middle School, 7 hours per day, \$115 per day, to be reimbursed by Ontario Local Schools, effective January 6, 2022 through the end of the 2021-2022 school year.

7.12. Approving Performing Arts Center Workers:

Students to be paid @ the current minimum wage per hour:

Taylor Breedlove
Wilson Magers

7.13. Adopting the volunteers for athletic events & other school activities as needed for the 2021-2022 school year:

7.13.1. Jackson Lewis, volunteer boys basketball coach

Vote: Mr. Rose_____, Mr. Ridenour_____,
Mr. Broderick_____, Mrs. Friebel_____,
Mrs. White_____.

8. Routine

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

8.1. Approving participation for Girls and Boys Indoor Track.

8.2. Elect President Pro Tempore for the January Organizational Meeting.

Vote: Mrs. Friebel_____, Mr. Rose_____,
Mr. Ridenour_____, Mr. Broderick_____,
Mrs. White_____.

9. New Business

9.1. The following policy is to be reviewed for approval at the next regular board meeting:

IKF Graduation Requirements
Exhibit #6

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 9.2. Approving School Partnership with the University of Findlay for College Credit Plus. Exhibit #7
- 9.3. Approving customer agreement with FP Mailing Solutions for postage machine, 42 month contract. Exhibit #8
- 9.4. Approving FinalForms quote in the amount of \$10,554.50 Exhibit #9
- 9.5. Approving BoardDocs Pro Version, \$10,600 Exhibit #10
- 9.6. Approving an early graduation for Bradley Thomas Wright, May of 2023. Exhibit #11
- 9.7. Approving 1st Amendment to the OFCC Segment Two (Final) Project Agreement Exhibit #12
- 9.8. Approving updates to the Fundraiser Calendar for the 2021-2022 school year. Exhibit #13
- 9.9. Approve OSBA Membership and participation in the Legal Assistance Fund for calendar year 2022. Exhibit #14
- 9.10. Approving quote for Transfinder. Exhibit #15
- 9.11. Approving quote for PaySchools. Exhibit #16
- 9.12. Accepting the services of school volunteers for the 2021-2022 school year. Exhibit #17

*Vote: Mr. Broderick_____, Mrs. Friebel_____,
Mr. Rose_____, Mr. Ridenour_____,
Mrs. White_____.*

10. Old Business

A motion by_____, and seconded by _____ to approve the Superintendent’s recommendations for the following items:

- 10.1. Approving the following policy:
DJF-R Purchasing Policies Exhibit #18

*Vote: Mr. Ridenour_____, Mr. Broderick_____,
Mrs. Friebel_____, Mr. Rose_____,
Mrs. White_____.*

11. Other Non-Agenda Items

- 11.1. Reminder that the January board meeting will be held on Monday, January 10, 2022 beginning with the Organizational meeting at 5:30 p.m., followed by the regular meeting at 5:45 p.m.

12. Executive Session

A motion by _____, seconded by _____ at _____ p.m. to move into executive session for the following purpose:

- The appointment, **employment**, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Vote: Mr. Rose_____, Mr. Ridenour_____, Mr. Broderick_____, Mrs. Friebel_____, Mrs. White_____.

A motion by _____, at _____p.m. and seconded by _____ to adjourn the executive meeting and return to regular session.

Vote: Mrs. Friebel_____, Mr. Rose_____, Mr. Ridenour_____, Mr. Broderick_____, Mrs. White_____.

13. Adjourn

A motion by _____, at _____p.m. and seconded by _____ to adjourn the meeting.

Vote: Mr. Broderick_____, Mrs. Friebel_____,
Mr. Rose_____, Mr. Ridenour_____,
Mrs. White_____.