

Bus Driver

Qualifications

1. Meet all legal requirements required by the State of Ohio for school bus driver.
2. Conform to policies established by the Board of Education concerning the operation of school buses.
3. Capable of getting along with children and maintaining discipline on the bus.
4. At least 21 years of age.
5. Must consent to and pass (no evidence of usage) drug and alcohol tests as required by D.O.T. regulation 49CFR 382.601.

Responsibilities

1. Conforms to all requirements of the State Code.
2. Maintains routes in the bus. Conforms to schedule as closely as traffic/road conditions and safety considerations will permit.
3. Monitors student discipline on the bus.
4. Notifies the Police and Transportation Director or Superintendent immediately if involved in an accident. Remains with the bus and monitors students until they can be safely removed. Completes an accident report form for each accident, regardless of how minor it may appear.
5. Teach students proper bus safety protocol.
6. Assigns seats to pupils on the bus as needed.
7. Keeps bus clean both inside and out.
8. Completes required reports daily.
9. Reports all needed repairs to the bus mechanic. Sees to the fuel, oil, and water requirements of the bus.
10. Completes appropriate conduct forms and files with the Transportation Director as disciplinary problems arise. No student shall be denied bus privileges without administrative authorization.
11. Attends bus meetings in the District or County as assigned.
12. Conducts emergency evacuation drills each school year.
13. Performs pre-trip inspections daily.
14. Arrives at the bus garage 15 minutes ahead of departure time to perform bus pre-checks.
15. Completes other duties as assigned by the Transportation Director.

Time Requirements

1. Works 187 days, 6 paid holidays.